

City of Durand  
Special Council Meeting Minutes  
November 19, 2025

The Durand City Council held a special meeting at City Hall, 104 E. Main St. The meeting was called to order at 5:00 pm by Mayor Patrick J Milliren.

Present – Council Members Travis Hooker, LeAnna Kavanaugh, Mark Menke, Matt Roesler, Nick Weisenbeck, and Robert Weishapple.

Staff Present: Administrator Tracy Carlson, City Clerk Angela Morgan, Public Works Director Matt Gilles, and Police Chief Stan Ridgeway.

Absent: Fire Chief Jamey King, and Ambulance Co-Director Angie Bignell.

Also Present: Deb Fisher (Courier Wedge), Kevin Hanks (Cedar Corporation)

Confirmed proper notice of agenda. All rose for the Pledge of Allegiance.

Motion by Kavanaugh and seconded by Weishapple to adopt the amended agenda as presented. Motion carried.

Public comment by Todd Prissel to discuss the proposed site for the dog park. He discussed the concerns with the property being in a flood zone area. Gary Brenner also discussed the proposed dog park site and the flood issues.

Scheduled appearance from Jonathan Sherwood at CliftonLarsonAllen to discuss 2024 audit.

Resolution #25-07 Authorizing Borrowing \$170,000 for 2026 Street Project. Resolution #25-07 Authorizing Borrowing \$170,000 for 2026 Street Project was offered by Hooker, motion by Roesler, and seconded by Menke to approve Resolution #25-07. Roll Call Vote: 6 ayes, 0 nays. Motion carried.

Public Hearing for 2026 Budget:

Public hearing called to order at 5:27 pm.

No public comments were heard.

Public hearing closed at 5:28 pm.

Administrator Carlson and Public Works Director Gilles discussed the 2026 – 2029 Public Works projects timeline and financing. Administrator Carlson reported no changes to proposed budget which was recommended for approval at the Committee of the Whole meeting.

Resolution #25-05 Adopting the 2026 Budgets for the General Fund, Public Utilities, EMS, and adopting the 2025 tax levy payable in 2026. Resolution #25-05 Adopting the 2026 Budgets for the General Fund, Public Utilities, EMS, and adopting the 2025 tax levy payable in 2026 was offered by Weisenbeck, motion by Roesler to approve Resolution #25-05, and seconded by Kavanaugh. Roll Call Vote: 6 ayes, 0 nays. Motion carried.

### **Consent Agenda**

Roesler moved to approve the consent agenda items as presented. Seconded by Weishapple. Motion carried. Approved items include:

- Committee of the Whole & Special Council Meeting minutes – October 29, 2025
- Budget comparison report for October 2025
- Bartender license application for William A Knapp at Dollar General
- Holidazzle Parade on November 29, 2025 from 5:00 – 8:00 pm.

## **Business Agenda**

Resolution #25-06 to Join the Durand Fire District: Resolution #25-06 to join the Durand Fire District was offered by Roesler, motion by Weisenbeck, and seconded by Menke. Roll Call Vote: 6 ayes, 0 nays. Motion carried.

Axon Enterprise, Inc 5-year contract for Police Department equipment: Motion by Weishapple, seconded by Menke to approve the 5-year contract with Axon Enterprise, Inc for the Police Department tasers, squad cameras and body cameras at \$22,845.95 annually. Roll call votes 6 ayes and 0 nays. Motion carried.

Madison Street Project Bid: Motion by Roesler, seconded by Hooker to award the Madison Street project to McCabe Construction in the amount of \$4,030,885.25. Roll call votes 6 ayes and 0 nays. Motion carried.

New Paid Time Off (PTO) Policy: Motion by Roesler, seconded by Weisenbeck to approve the new PTO Policy effective January 1, 2026 as recommended by Finance Committee. Roll call votes 6 ayes and 0 nays. Motion carried.

EMS Billing and Scheduling Software: Motion by Roesler, seconded by Hooker to approve a contract with EMC/MS for billing and scheduling for Durand Ambulance. Roll call votes 6 ayes and 0 nays. Motion carried

### **Mayor's Report:**

- Mayor Milliren congratulated the Boys Cross Country team - Jace Ridgeway, Zayne Richardson, Connor Davidson, Alex Brantner, Liam Spindler, Logan Poeschel, Ryan Schlorb and Coach Bri O'Brien on finishing in 2<sup>nd</sup> place at the Division 3 sectional meet and finishing in 9<sup>th</sup> place at the State Tournament.
- Congratulations to the Durand Arkansaw School District on their ground breaking for the New Early Learning Center.
- Congratulations to Durand Lion's Club on their successful fundraiser at Club 10 to raise money for new banners on city light poles.
- Durand Fire District will hold an organizational meeting Nov 25, 2025
- Thanked Administrator Carlson for her detailed review of all of the city bank accounts
- He discussed Assembly bill 329 to open up bridges for ATV/UTV traffic
- Pool donations are still coming into the city and swim club.
- Thanks to all who participated in the Trunk or Treat event. There were almost 900 trick-or-treaters.
- There will not be a Council Meeting on November 26 or December 24. The next meeting will be the Regular Council meeting on December 10, 2025. An Economic Development Committee meeting and a Planning Commission meeting will be scheduled earlier on December 10, 2025.
- Nomination papers begin circulation December 1, and are due Tuesday, January 6, 2026. Mayor Milliren announced his candidacy.
- Mayor Milliren wished everyone a safe and happy hunt this deer season, a Happy Thanksgiving, and a reminder Dazzle Days is on November 29, 2025

### **Administrator's Report:**

Administrator Carlson reported on the following:

- Discover Durand is working with PW Director Gilles on lighting along the river.
- Clerk Morgan attended virtual election training
- A very successful mitten drive was held with 46 mittens donated to Caddie Woodlawn Elementary.
- Staff will be ringing bells for Salvation Army in December.

**Police Department:** Report submitted

- Police Chief Ridgeway reported that a camera in a squad car is malfunctioning. He is looking for a way to repair it.

**Engineer's Report:** Kevin Hankes was present

- Hankes discussed upcoming City projects

**Director's Report:**

- Director Gilles reported that his department is preparing for the winter season with street sweeping and other duties.

**Fire Department:** Report submitted, not in attendance

**Ambulance Department:** Report submitted, not in attendance. There were 38 ambulance calls, and 2 transfers in October.

**Vouchers:** Motion by Menke and seconded by Weishapple to approve presented vouchers #31061 - 31106 in the amount of \$48,863.72, payroll for November 7, 2025 in the amount of \$31,803.72 and payroll for November 21, 2025 in the amount of \$31,997.34. Motion carried by roll call vote with all in favor.

Kavanaugh moved to adjourn the meeting. Seconded by Menke. Meeting adjourned at 6:29 pm.

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Mayor Patrick J Milliren

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City Clerk Angela M Morgan