

SPECIAL COUNCIL MEETING
November 16, 2022

Meeting called to order at 6:30 pm by Mayor Patrick J. Milliren

Roll Call: Present – Council Members Gilles, Hayden, Hooker, Roesler, Schofield, and Weisenbeck. Absent Council Members: Administrator Rasmussen, Clerk Morgan, Public Works Director Gilles, Police Chief Ridgeway, Fire Chief King, and Ambulance Director Miller were also in attendance. Due and proper notice of meeting was confirmed.

Certified compliance with Open Records Law. Pledge of Allegiance.

Motion by Council Member Hooker and seconded by Council Member Roesler to adopt the agenda. Motion carried by unanimous voice vote.

Public Comment: None

Scheduled Appearances: None

Public Works Director Gilles spoke in remembrance about Lawrence “Pit” Plumer. Mayor Milliren also remembered Pit Plumer and wished condolences to his family.

Consent Agenda: The City Council Members reviewed the Regular Council Meeting minutes from October 26, 2022 and the following bartender licenses for Kwik Trip, LLC. Motion by Council Member Hooker, seconded by Council Member Hayden to approve Regular Council Meeting minutes from October 26, 2022 as presented under the Consent Agenda. Motion carried by unanimous voice vote. Bartender licenses moved off from the Consent Agenda.

Public Hearings: A public hearing was called to order at 6:32 p.m. by Mayor Milliren to consider any public input relating to a Combination “Class “A”” Liquor & Fermented Malt Beverage License for Kwik Trip, Inc (1133) at 1101 Hardy Street, Eric J Carlson, Agent. Seeing that no one wishes to address the Council on the pending application, Mayor Milliren closed the hearing at 6:33 p.m.

Fire Chief King also spoke in remembrance of Lawrence “Pit” Plumer.

Public Hearing: The Public Hearing was opened by Mayor Milliren at 6:42 pm for the Annual Budget Hearing. There were no public comments on the budget. The Public Hearing was closed at 6:43 pm.

Discussion and possible action regarding employee compensation as budgeted for 2023. Motion by Council Member Schofield, seconded by Council Member Hooker to approve the 4.0% increase for the City Staff. Motion carried by unanimous voice vote. Motion carried.

Discussion and possible action regarding the employee Health Insurance Renewal for 2023. Motion by Council Member Gilles, seconded by Council Member Schofield to renew health insurance with Anthem Blue Cross/Blue Shield for 2023 with a 20% increase, with changes to deductible and premium rates. Motion carried by unanimous voice vote.

Discussion and possible action regarding the City of Durand Fee Schedule. The previous recommendations for utilities and ambulance rates were discussed. Motion by Council Member Roesler, seconded by Council Member Weisenbeck to adjust the fee schedule as recommended, \$8.50 storm rate, 3% sewer and Ambulance per capita rate. Motion carried by unanimous voice vote.

Resolution #22-04 was offered by Council Member Schofield, motion by Council Member Gilles, and seconded by Council Member Roesler to adopt Resolution #22-04 the 2023 Budget for the General

Fund, Library Fund, Debt Service Fund, CDBG Housing Fund, TID #3 Fund, Water Utility Fund, Storm Water Fund, Sewer Utility Fund, and Ambulance Fund. Roll Call Vote: 6 ayes, 0 nays. Motion carried.

Business Agenda - Mayor's Report: Mayor Milliren gave an update City events. Congratulations to DIG Trunk or Treat Event. The upcoming Dazzle Day Parade on November 26, 2022. Reminder that papers can be taken out beginning December 1, 2022 for the 2023 April Election. The Mayor had Administrator Rasmussen discuss the ARPA Fund potential uses, this will be on the December agenda.

Discussion and possible action regarding bartender licenses for Kwik Trip - Tiffany R Amos, Rona D Bloom, Elicia T Carlton, Kary L Clifton, Colleen V Dahl, Sophie J Danzinger, Robin K Gibson, Mary A Harmon, Kelli A Hurlburt, Marcia A Kadinger, Bruce W Kern, Robert D Mayer, Kaitlyn R Miller, Timothy A Mueller, Gil J Nunez, Megan M Page, Craig M Oliver, Erik M Schock, Patricia M Seipel, Rochelle L Smaller, Ashley A Speicher, Cynthia L Stewart, Aiden A Van Norman, Jon D Walter, and Jamie N Watson. Discussion and possible action regarding bartender licenses removed from the consent agenda. Motion by Council Member Roesler, seconded by Council Member Schofield to approve all the bartender licenses except for the application for Ashley A. Speicher for Kwik Trip, Inc. Ashley A Speicher was denied a bartender license for Kwik Trip, Inc. Motion carried by unanimous voice vote.

Administrator's Report: Administrator Rasmussen gave an update City events. Administrator Rasmussen discussed the property on Auth Street covenants. Clerk Morgan gave a quick update on the General Election numbers for the City.

Discussion and possible action regarding Combination "Class A" Liquor & Fermented for Kwik Trip, Inc. located at 1101 Hardy Street, Eric J Carlson, Agent. Motion by Council Member Schofield, seconded by Council Member Hooker to approve a Combination "Class A" Liquor & Fermented for Kwik Trip, Inc. located at 1101 Hardy Street, Eric J Carlson, Agent. Motion carried by unanimous voice vote.

Discussion and possible action regarding renewal of Weber Inspections 2023 Building Inspector Contract. Motion by Council Member Weisenbeck, seconded by Council Member Hayden to approve renewal of Weber Inspections 2023 Building Inspector Contract. Roll Call Vote: 6 ayes, 0 nays. Motion carried.

Discussion and possible action regarding changes to the Joint Library Council By-laws. No action will be taken until the review has been completed in December.

Public Safety – Police Department: Police Chief Ridgeway gave the October monthly report for the Police Department. The 2 graduates from the Academy in December and will begin training for January. Police Chief Ridgeway discussed a recent incident. Trunk or treat was a great turnout this year, there was roughly 1,000 children.

Discussion and possible action regarding the Parade Permit request from DIG for Dazzle Holiday parade. Motion by Council Member Schofield, seconded by Council Member Gilles to approve the Parade Permit request from DIG for Dazzle Holiday parade. Motion carried by unanimous voice vote.

Fire Department: Fire Chief King gave the October monthly report for the Fire Department. Santa drive will be Friday, December 23rd.

Ambulance Department: Ambulance Director Miller gave the October monthly report for the Ambulance Department. Ambulance Director Miller thanked the staff that assisted with moving the Ambulance apartment this week.

Discussion and possible action regarding rent of apartment for Ambulance Staff. Motion by Council Member Schofield, seconded by Council Member Gilles to approve rental of an apartment for Ambulance Staff. Roll Call Vote: 5 ayes, 0 nays, 1 abstain. Motion carried.

Public Works/Utilities: Engineer's Report: Engineer R. Kiviniemi gave an engineer report. Engineer Kiviniemi discussed the Grants and other funding for the 2023 project. He also discussed some funding updates.

Discussion and possible action regarding pay request no. 6 (final) from Skid Steer Guy LLC. in the amount of \$1,872.04. Motion by Council Member Roesler, seconded by Council Member Hooker to approve pay request no. 6 (final) from Skid Steer Guy LLC. in the amount of \$1,872.04. Roll Call Vote: 6 ayes, 0 nays. Motion carried.

Public Works/Utilities: Public Works Director Gilles gave the October report for the Public Works Department. The Laneville project came in \$15,000 under budget. Snow equipment is ready to go. The Christmas lights are up and ready for the Dazzle Day Parade. The Wastewater Treatment Plant inspection has been completed and it has passed with flying colors. The street lights on the highway 10 corridor tests are done. There has been some cost savings in the fixtures, installation will be separate.

Closed Session: Motion to go into closed session at 8:05 pm by Council Member Schofield, seconded by Council Member Roesler pursuant to WI Statutes 19.85(1)(c) and WI Statutes 19.85 (1)(f). Roll Call Vote: 6 ayes, 0 nays. Motion carried.

Motion to go back into open session by Council Member Hayden, seconded by Council Member Weisenbeck at 8:59 pm. Motion carried by unanimous voice vote.

Vouchers: Motion by Council Member Schofield, seconded by Council Member Gilles to approve the vouchers presented #28294 – 28343 in the amount of \$156,175.48, payroll for November 10, 2022 in the amount of \$29,191.36. Roll Call Vote: 6 ayes, 0 nays. Motion carried.

The next meeting is a Finance Meeting on Monday, November 24, 2022 at 5:00 pm, and the Regular Council Meeting on Wednesday, December 14, 2022 at 6:30 pm.

Motion to adjourn by Council Member Hooker, seconded by Council Member Gilles at 9:06 pm. Motion carried by unanimous voice vote.

Angela Morgan, City Clerk