

SPECIAL COUNCIL MEETING  
November 15, 2023

Meeting called to order at 6:30 pm by Mayor Patrick J. Milliren  
Roll Call: Present – Council Members Hayden, Hooker, Menke, Weisenbeck, and Weishapple.  
Remotely: Council Member Roesler. Also present: Administrator Rasmussen, Clerk Morgan, Public Works Director Gilles, Police Chief Ridgeway, and Fire Chief King. Absent: Ambulance Co-Director Bignell and Doughty. Due and proper notice of meeting was confirmed.

Certified compliance with Open Records Law. Pledge of Allegiance.

Motion by Council Member Hooker and seconded by Council Member Weishapple to adopt the agenda. Motion carried by unanimous voice vote.

**Public Comment:** None

**Scheduled Appearances:** None

**Consent Agenda:** The City Council Members reviewed the Regular Council Meeting minutes from October 25, 2023 and the following bartender licenses for Cody C Brunkow at Durand Fresh Market. Motion by Council Member Weisenbeck, seconded by Council Member Hayden to approve Regular Council Meeting minutes from October 25, 2023 and a bartender license for Cody C Brunkow at Durand Fresh Market as presented under the Consent Agenda. Motion carried by unanimous voice vote.

**Public Hearings:** A public hearing was called to order at 6:32 p.m. by Mayor Milliren to consider any public input relating to a Combination “Class “A”” Liquor & Fermented Malt Beverage License for Family Dollar Stores of Wisconsin #7984 at 1104 E. Prospect Street, Steve Lowery, Agent. Seeing that no one wishes to address the Council on the pending application, Mayor Milliren closed the hearing at 6:33 p.m.

**Public Hearing:** The Public Hearing was opened by Mayor Milliren at 6:33 pm for the Annual Budget Hearing. There were no public comments on the budget. The Public Hearing was closed at 6:33 pm.

Discussion and possible action regarding employee compensation as budgeted for 2024. Motion by Council Member Hooker, seconded by Council Member Menke to approve the 5.0% increase for the City Staff. Roll Call Vote: 6 ayes, 0 nays. Motion carried.

Discussion and possible action regarding the employee Health Insurance Renewal for 2024. Motion by Council Member Weisenbeck, seconded by Council Member Hayden to renew health insurance with Anthem Blue Cross/Blue Shield for 2024 with a 15% increase. Roll Call Vote: 6 ayes, 0 nays. Motion carried.

Discussion and possible action regarding the City of Durand Fee Schedule.

Resolution **#23-07** was offered by Council Member Hooker, motion by Council Member Hayden, and seconded by Council Member Weishapple to adopt Resolution **#23-07** the 2024 Budget for the General Fund, Library Fund, Debt Service Fund, CDBG Housing Fund, TID #3 Fund, Water Utility Fund, Storm Water Fund, Sewer Utility Fund, and Ambulance Fund. Roll Call Vote: 6 ayes, 0 nays. Motion carried.

**Business Agenda - Mayor’s Report:** Mayor Milliren gave an update on City events. He discussed the swimming pool funding and donations. Mayor Milliren discussed the FunFest meeting that was held last week. The upcoming Dazzle Day Parade on November 25, 2023. There will be a Special Meeting on November 29<sup>th</sup> at 6:30 pm. He also discussed starting an Economic Development Program beginning in January. Reminder that papers can be taken out beginning December 1, 2023 for the 2024 April Election.

**Administrator's Report:** Administrator Rasmussen thanked everyone for their assistance on this year's budget.

Discussion and possible action regarding Combination "Class A" Liquor & Fermented for Family Dollar Stores of Wisconsin #7984 at 1104 E. Prospect Street, Steve Lowery, Agent. Motion by Council Member Weishapple, seconded by Council Member Weisenbeck to approve a Combination "Class A" Liquor & Fermented for Family Dollar Stores of Wisconsin #7984 at 1104 E. Prospect Street, Steve Lowery, Agent. Motion carried by unanimous voice vote.

Discussion and possible action regarding a Zoning Variance Request from Vicki & Don Asher at 723 E. Prospect Street for a variance from Section 113.71(G), regarding required property line set-backs from accessory buildings. This request also impacts their neighbors, Cody & Darla Hayden (719 E. Prospect), who support the request. Motion by Council Member Hooker, seconded by Council Member Menke to approve the Zoning Variance Request from Vicki & Don Asher at 723 E. Prospect Street for a variance from Section 113.71(G), regarding required property line set-backs from accessory buildings. Motion carried by unanimous voice vote.

Discussion and possible action regarding a Zoning Variance Request from Alan & Charlene Fregine at 1106 Durand Street for a variance from Section 8.3.6(B), which sets the maximum height and required materials for front-yard fencing. Motion by Council Member Hayden, seconded by Council Member Weisenbeck to approve the Zoning Variance Request from Alan & Charlene Fregine at 1106 Durand Street for a variance from Section 8.3.6(B), which sets the maximum height and required materials for front-yard fencing. Motion carried by unanimous voice vote.

**Public Safety – Police Department:** Police Chief Ridgeway gave the October monthly report for the Police Department. The DIG Trunk or Treat was very successful. Chief Ridgeway thanked his staff, the Pepin County Sheriff Department and Ambulance staff for their assistance with the incident on Monday night. We received the DIG Holidazzle Parade Permit earlier this week.

**Fire Department:** Fire Chief King gave the October monthly report for the Fire Department. Congratulations to Mark Poeschel as Firefighter of the Year. Santa will be riding on the Fire Truck December 22<sup>nd</sup>.

**Ambulance Department:** Ambulance Co-Director Bignell was not able to attend the meeting.

**Public Works/Utilities: Engineer's Report:** Engineer R. Kiviniemi was not able to attend.

**Public Works/Utilities:** Public Works Director Gilles gave the October report for the Public Works Department. Madison Street design has begun and 6<sup>th</sup> Avenue E. will also begin.

**Vouchers:** Motion by Council Member Hooker, seconded by Council Member Hayden to approve the vouchers presented #29157 – 29207 in the amount of \$187,742.03, payroll for October 27, 2023 in the amount of \$27,743.77 and payroll for November 10, 2023 in the amount of \$28,756.38. Roll Call Vote: 5 ayes, 0 nays. Motion carried.

The next meeting is a Special Council Meeting on Wednesday, November 29, 2023 at 6:30 pm, and the Regular Council Meeting on Wednesday, December 13, 2023 at 6:30 pm.

Motion to adjourn by Council Member Weishapple, seconded by Council Member Weisenbeck at 8:08 pm. Motion carried by unanimous voice vote.

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Angela Morgan, City Clerk