

REGULAR COUNCIL MEETING  
December 12, 2018

Meeting called to order at 6:30 pm by Mayor Patrick J. Milliren  
Roll Call: Present – Council Members Gilles, Hartung, Hooker, Schneider, and Schofield.  
Administrator Rasmussen, Public Works Director Gilles, Clerk Morgan, Police Chief Ridgeway, and Fire Chief King were also in attendance. Absent: Ambulance Director Bechel. Due and proper notice of meeting was confirmed.

**Pledge of Allegiance.**

Motion by Council Member Hartung and seconded by Council Member Schofield to adopt the agenda. Motion carried by unanimous voice vote.

**Public Comment:** None

**Scheduled Appearances:** None

**Consent Agenda:** The City Council Members reviewed the previous council meeting minutes. Motion by Council Member Schofield, seconded by Council Member Hooker to approve the November 28, 2018 Regular Council Meeting minutes as presented under the Consent Agenda. Motion carried by unanimous voice vote.

**Business Agenda - Mayor's Report:** The Mayor gave an update of city events. The City tax bills have been mailed out, taxes are down this year. The Mayor congratulated DIG on the success of Dazzle Days. The Mayor and Administrator met with the hospital this morning.

Discussion and possible action regarding the filling the open City Council Ward 3 Seat. The Mayor has made the decision that a possible appointment will be made in January after the holidays.

A motion by Council Member Gilles, seconded by Council Member Hooker to reappoint Election Workers – Jan Brunner, Elizabeth Myers, Patricia Seipel, James Swain, and Marjorie Traun for a two year term. Motion carried by unanimous voice vote.

**Administrators Report:** The Administrator gave an update of the current city events. Administrator Rasmussen explained the lower taxes this year. The Administrator would like to thank Pepin County Treasurer Richardson for her assistance with the tax process this year. The annual TID Meeting will be next Thursday, December 20<sup>th</sup> at 4:00 pm.

**Public Safety – Police Department:** Chief Ridgeway gave an update of the Police Department. Chief Ridgeway is working with the Health Department for an awareness event in March. The City of Durand hosted Taser training.

**Fire Department:** Fire Chief King gave an update of the Fire Department. The Fire Department placed an ad in the paper for bids on their old ranger. The Fire Department will have Santa handing out candy canes again this year.

Mayor Milliren recognized Travis Drier as the 2018 Firefighter of the Year.

Discussion and possible action regarding the Equipment Lease Agreement with the Durand Fire Relief Association. Motion by Council Member Schofield, seconded by Council Member Hooker to approve the Equipment Lease Agreement with the Durand Fire Relief Association in the amount of \$1.00. Roll Call Vote: 5 ayes, 0 nays. Motion carried.

Discussion and possible action regarding entering into a Mutual Aid Agreement with Wabasha County. Motion by Council Member Hartung, seconded by Council Member Gilles to approve the Mutual Aid Agreement with Wabasha County. Roll Call Vote: 5 ayes, 0 nays. Motion carried.

**Ambulance:** Ambulance Director Bechel was not present.

**Public Works/Utilities:**

**Engineer's Report:** Discussion and possible action regarding pay request #5 from McCabe Construction for the 7<sup>th</sup> Avenue and Madalyn Court project in the amount of \$45,252.12. Motion by Council Member Hooker, seconded by Council Member Gilles to approve payment request #5 from McCabe Construction in the amount of \$45,252.12. Roll Call Vote: 5 ayes, 0 nays. Motion carried.

Superintendent Gilles was please with snow removal last week.

**Closed Session:** Motion to go into closed session at 7:20 pm by Council Member Hartung, seconded by Council Member Gilles pursuant to WI Statues 19.85(1) (c). Roll Call Vote: 5 ayes, 0 nays. Motion carried.

Motion to go back into open session by Council Member Schofield, seconded by Council Member Hooker. Motion carried by unanimous voice vote.

The Administrator's 6 month review was completed.

**Closed Session:** Motion to go into closed session at 7:45 pm by Council Member Schofield, seconded by Council Member Schneider pursuant to WI Statues 19.85(1) (e). Roll Call Vote: 5 ayes, 0 nays. Motion carried.

Motion to go back into open session by Council Member Hooker, seconded by Council Member Hartung. Motion carried by unanimous voice vote.

Discussion and possible action regarding contracting with a Real Estate Agent for the sale of the property at 214 W. Main Street. Motion by Council Member Hartung, seconded by Council Member Schofield to contract with Prime Realty for 6 months to list the property at 214 W. Main Street. Motion carried by unanimous voice vote.

**Vouchers:** Motion by Council Member Schofield, seconded by Council Member Hooker to approve the vouchers presented #24527 – 24574 & 24577 in the amount of \$90,498.74, payroll for December 14, 2018 in the amount of \$27,489.63. Roll Call Vote: 5 ayes, 0 nays. Motion carried.

The next meeting will be the Regular Council Meeting on December 28, 2018 at 8:00 am, and Safety Committee Meeting on January 9, 2019 at 5:00 pm, Public Works Meeting on January 9, 2019 at 5:45 pm, and the Regular Council Meeting on January 9, 2019 at 6:30 pm.

Motion to adjourn by Council Member Gilles, seconded by Council Member Hartung at 8:19 pm. Motion carried by unanimous voice vote.

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R. Scott Rasmussen, Administrator