

City of Durand  
Regular City Council Meeting Minutes  
December 10, 2025

Meeting was held at City Hall, 104 E. Main St. and called to order at 6:00 pm by Mayor Patrick J Milliren.

Roll Call: Present – Council Members Travis Hooker, LeAnna Kavanaugh, Mark Menke, Matt Roesler, Nick Weisenbeck, and Robert Weishapple.

Staff Present: Administrator Tracy Carlson, City Clerk Angela Morgan, Public Works Director Matt Gilles, Police Chief Stan Ridgeway, and Fire Chief Jamey King.

Absent: Ambulance Co-Director Angie Bignell.

Also Present: Brian Winnikins (WRDN), and Debra Fisher (Courier Wedge), Russ Kiviniemi (Cedar Corp)

Confirmed proper notice of agenda. All rose for the Pledge of Allegiance.

Motion by Kavanaugh and seconded by Weishapple to adopt the agenda as presented. Motion carried by unanimous voice vote.

**Public Comment:** Debra Fisher asked if someone would work with her on an article about snowplowing in the city. Director Gilles will work with her. He will also have an interview with Brian Winnekins at WRDN regarding snowplowing.

### **Consent Agenda**

The City Council reviewed the following: Special City Council Meeting minutes – November 10, 2025; budget comparison report for November 2025; bartender license for Rebecca M Jenkins at Dollar General and appoint election inspectors for 2026-2027: Marcia Berger, Cindy Biederman, Linda Elsner, Judy Hartmann, Joan Plumer, Rosan Prissel, Rosanne Reckin, Cynthia Reinhardt, Patricia Seipel and Don Sinz. Motion by Roesler and seconded by Hooker to approve the consent agenda. Motion carried by unanimous voice vote.

### **Business Agenda:**

CSM for Xcel Energy property located on Wells Street: Motion by Roesler, seconded by Weisenbeck to approve the Certified Survey Map for Xcel Energy property located on Wells Street as recommended by Planning Commission. Motion carried by unanimous voice vote.

Purchase agreement and easement for Xcel Energy property located on Wells Street: Motion by Weisenbeck, seconded by Menke to approve the purchase agreement and easement for Xcel property located on Wells Street. Motion carried by unanimous voice vote.

CSM for Xcel Energy property located at 514 E. Main Street to divide parcel into two out lots: Motion by Roesler, seconded by Hooker to approve the Certified Survey Map to divide the Xcel Energy property located at 514 E. Main Street into two out lots. Motion carried by unanimous voice vote.

Regions EMS Training Program: Motion by Roesler, seconded by Kavanaugh to approve Regions EMS Training Program for the Durand EMS training needs. Motion carried by unanimous voice vote.

Durand Fire District report and update: The new Durand Fire District representatives met to discuss the needs of the newly formed department. The meeting went very well. Jamey King was named fire chief.

**Mayor's Report:**

- Mayor Milliren thanked everyone that was able to attend the Dazzle Day events on November 29, 2025 before the snowstorm. He also thanked the Eau Galle Sportsman's donation to the Durand Ambulance.
- Mayor Milliren thanked Jenni King and administrative staff on city hall decorations for the holidays.
- He thanked Administrator Carlson on her hard work on numerous issues that has resulted in extremely positive results.
- He wished everyone happy holidays and safe travels

**Administrator's Report:** Administrator Carlson reported on the following:

- Tax bills were mailed out.
- Discover Durand added lighting to the River Walk.

**Police Department:**

- Police Chief Ridgeway reminded everyone of the snow emergency rules.
- Council Member Menke asked about speeding traffic and crosswalks. Chief Ridgeway will review where there are concerns.

**City Engineer (Russ Kiviniemi)**

- Contract for McCabe Construction for the Madison St. project has been received.
- Timeline for the 6<sup>th</sup> Avenue E project was discussed.
- Safe Drinking Water Loan program funding has been released by the State of WI. The city will receive some loan forgiveness for the water treatment filter project.
- Madison St. project is anticipated to begin in May and be completed by Nov, 2026

**Public Works Director:**

- Snow removal process was discussed.

**Fire Department:** Report submitted, not in attendance

- 10 fire calls for November, 3 of which were City fire calls.
- There are new firefighters going through training.
- Santa will be delivering candy canes throughout the city on December 21, 2025. check out the Fire Department Facebook page for more info.
- The mayor thanked Chief King for his service as the Durand Fire Chief for numerous years.

**Ambulance Department:** Not in attendance; no report

**Vouchers:** Motion by Weisenbeck and seconded by Kavanaugh to approve presented vouchers # 31109 – 31156 in the amount of \$101,752.35. Roll Call Vote: 6 ayes, and 0 nays. Motion carried.

The next meeting is the Regular City Council Meeting on Monday, December 29, 2025 at 4:00 p.m.

Hooker moved to adjourn the meeting. Seconded by Roesler. Meeting adjourned at 6:40 pm.