

REGULAR COUNCIL MEETING  
November 14, 2018

Meeting called to order at 6:30 pm by Mayor Patrick J. Milliren

Roll Call: Present – Council Members Gilles, Hartung, Hooker, Schneider, Schofield, and Schoonover. Administrator Rasmussen, Public Works Director Gilles, Clerk Morgan, Police Chief Ridgeway, and Ambulance Director Bechel were also in attendance. Absent: Fire Chief King. Due and proper notice of meeting was confirmed.

**Pledge of Allegiance.**

Motion by Council Member Hartung and seconded by Council Member Hooker to adopt the agenda. Motion carried by unanimous voice vote.

**Public Comment:** Bill Hoeser was present to state that the former Skogmo's display windows are now lighted for Dazzle Days.

**Scheduled Appearances:** Jim Koenig was present from the Department of Transportation to discuss the highway 85 project and financing. The City would be responsible for financing the parking lanes and the future maintenance on the parking lanes.

Discussion and possible action regarding the highway 85 project. Motion by Council Member Gilles, seconded by Council Member Schofield approve the estimated spending of \$12,653 for paving the parking lanes on the highway 85 project and rescinding no parking motion. Roll Call Vote: 6 ayes, 0 nays. Motion carried.

**Consent Agenda:** The City Council Members reviewed the previous council meeting minutes. Motion by Council Member Schoonover, seconded by Council Member Schneider to approve the October 10, 2018 Regular Council Meeting minutes, the October 22, 2018 Finance Committee Meeting minutes, bartender licenses for Wilhelm S Hayes and Johnathan E Miner for Durand Travel Stop, and a Parade Permit for Durand Improvement Group for Dazzle Days on Saturday, November 24, 2018 as presented under the Consent Agenda. Motion carried by unanimous voice vote.

**Public Hearing:** The Public Hearing was opened by Mayor Milliren at 6:48 pm for the Annual Budget Hearing. Public comment: none. The Public Hearing was closed at 6:49 pm. No adjustments to the budget.

Discussion and possible action regarding employee compensation as budgeted for 2019. Motion by Council Member Schoonover, seconded by Council Member Hooker to approve the 2% increase for the permanent full-time and permanent part-time staff. Roll Call Vote: 6 ayes, 0 nays. Motion carried.

Discussion and possible action regarding the employee Health Insurance Renewal for 2019. Motion by Council Member Schofield, seconded by Council Member Hartung to renew health insurance with Anthem Blue Cross/Blue Shield for 2019. Roll Call Vote: 6 ayes, 0 nays. Motion carried.

Discussion and possible action regarding the City of Durand Fee Schedule. Motion by Council Member Gilles, seconded by Council Member Schneider to approve the Fee Schedule with the changes to Coin permit fee going to a flat fee of \$50, Transient Merchant fee at \$40 per day, and removing the Dance Permit fee all together.

Resolution #18-07 was offered by Council Member Schofield, motion by Council Member Schoonover, and seconded by Council Member Hooker to adopt Resolution #18-07 the 2019 Budget for the General Fund, Library Fund, Debt Service Fund, CDBG Housing Fund, TID #3 Fund, Water Utility Fund, Storm Water Fund, Sewer Utility Fund, and Ambulance Fund. Roll Call Vote: 6 ayes, 0 nays. Motion carried.

Motion by Council Member Hooker, and seconded by Council Member Gilles to adopt the 2018 Tax Levy payable in 2019. Roll Call Vote: 6 ayes, 0 nays. Motion carried.

**Business Agenda - Mayor's Report:** The Mayor gave an update of the City events. The Mayor was pleased with the Trunk or Treat program this year. The Administrator's 6 month review will be on the December 12, 2018 agenda. The Mayor discussed the League of Wisconsin Municipalities Conference that he and some of the Council attended in October.

Discussion and report on the League of Wisconsin Municipalities Conference. Council Member Schofield also discussed the Ethics Class that several Council Members attended. Administrator Rasmussen discussed the Round Table Sessions and the topics that were covered.

Administrator Rasmussen read the resignation letter from the 3<sup>rd</sup> Ward City Council Member Jason Schoonover. Motion by Council Member Schofield, seconded by Council Member Hartung to accept the resignation from Council Member Schoonover. Motion carried by unanimous voice vote.

Discussion and possible action regarding the pending open 3<sup>rd</sup> Ward City Council Seat. Administrator Rasmussen will publish a notice in the newspaper regarding the open Council seat, please contact the City Administrator or Mayor if you are interested.

**Administrators Report:** The Administrator gave an update of the current city events. He will also be discussing with the Rural Fire Department regarding the Fire District project.

Discussion and possible action regarding the property at 214 W. Main Street. The City is waiting to hear from the City Attorney on the process. No decision at this time.

**Public Safety – Police Department:** Chief Ridgeway gave an update of the Police Department. Chief Ridgeway is hiring one new full-time officer has been hired to replace Officer Ebling. The Chief is also hiring 3 new part-time officers.

**Fire Department:** Fire Chief King was not present to give his report, his written report was given to the City Council.

**Ambulance:** Ambulance Director Bechel was present to give an update of the Ambulance Department. The HO HO HO fundraiser will be coming up.

**Public Works/Utilities:**

**Engineer's Report:** R. Kiviniemi gave an update of the current project. The GIS/GPS project field work is complete, there will be a few items to wrap up.

Public Works Director Gilles gave a brief update of the department. The flower bed has been removed from Memorial Park. The stormwater issue for Schauls has been re-evaluated to 8.7 ERU's.

**Vouchers:** Motion by Council Member Schofield, seconded by Council Member Schneider to approve the vouchers presented #24445 - 24495 in the amount of \$149,939.91, payroll for November 2, 2018 in the amount of \$23,055.92, and payroll for November 16, 2018 in the amount of \$24,879.06. Roll Call Vote: 6 ayes, 0 nays. Motion carried.

The next meeting will be the Regular Council Meeting on November 28, 2018 at 6:30 pm.

Motion to adjourn by Council Member Schoonover, seconded by Council Member Schofield at 8:37 pm. Motion carried by unanimous voice vote.