

REGULAR COUNCIL MEETING  
October 11, 2023

Meeting called to order at 6:30 pm by Mayor Milliren.

Roll Call: Present – Council Members Hayden, Hooker, Menke, Roesler, Weisenbeck, and Weishapple. Also Present: Administrator Rasmussen, Public Works Director Gilles, City Clerk Morgan, Police Chief Ridgeway, Fire Chief King, Ambulance Co-Director Bignell, and City Engineer Kiviniemi. Due and proper notice of meeting was confirmed.

Pledge of Allegiance.

Motion by Council Member Hooker and seconded by Council Member Menke to adopt the agenda. Motion carried by unanimous voice vote.

**Public Comment:** P. Hansen, Pepin County Administrative Coordinator, was present to discuss her role at Pepin County and staffing changes to the City of Durand Police Department. She has requested to be on a Safety Department Meeting agenda to discuss the scheduling conflicts with Pepin County Sheriff's Department and has not been granted an opportunity to discuss at a Meeting.

**Scheduled Appearances:** None

**Consent Agenda:** The City Council Members reviewed the Regular Council Meeting minutes from September 27, 2023 and bartender licenses for Julie L Bogstad for Dollar General. Motion by Council Member Hayden, seconded by Council Member Weishapple to approve Regular Council Meeting minutes from September 27, 2023 and bartender licenses for Julie L Bogstad for Dollar General as presented under the Consent Agenda. Motion carried by unanimous voice vote.

**Business Agenda - Mayor's Report:** Mayor Milliren gave an update on City events. Mayor Milliren has been meeting with some people regarding fund raising for the swimming pool.

**Administrator's Report:** Administrator Rasmussen gave an update on the City. He also discussed the availability of the Cities Block Grant. He discussed the upcoming League Conference next week, and salary surveys. He reminded everyone of the Finance Committee Meeting will be on Monday, October 23<sup>rd</sup> at 5:00 pm. Administrator Rasmussen discussed the 2024 Budget

**Public Safety – Police Department:** Police Chief Ridgeway gave an update on Police Department. They are short one squad car, it is in for repairs. Chief Ridgeway discussed the upcoming Trunk or Treat event. He also discussed the Alice Training last week with the school staff.

**Fire Department:** Fire Chief King gave the September report for the Fire Department. There were 8 calls in September. There will be a Fire Fighter 1 Training in Durand starting the end of January.

**Ambulance Department:** Co-Director Bignell was present to give the September Ambulance report. There were a total of 29 calls for the month. 28 were 911 call, all of those were made, and 4 transfers only 1 was missed.

**Public Works/Utilities: Engineer's Report:** Engineer R. Kiviniemi gave an update of City projects. The Madison Street Project Informational Open House was held last week. There was a good turnout. The 12<sup>th</sup> Avenue E Project is complete.

**Public Works/Utilities:** Public Works Director Gilles gave an update on the department – the New Wastewater Treatment Plant Permit began on October 1<sup>st</sup>, the summer projects are completing, and the parks will be winterized next week.

Discussion and possible action regarding the 2024 Madison Street Reconstruction Project design concept. Motion by Council Member Hooker, seconded by Council Member Menke to approve the 2024 Madison Street Reconstruction Project design concept. Motion carried by unanimous voice vote.

**Vouchers:** Motion by Council Member Hayden, seconded by Council Member Hooker to approve the vouchers presented #29100 – 29132 in the amount of \$44,068.49. Roll Call Vote: 6 ayes, 0 nays. Motion carried.

The next meetings are a Safety Committee Meeting is on Wednesday, September 27, 2023 at 5:00 pm, a Regular City Council Meeting on Wednesday, September 27, 2023 at 6:30 pm, and tentative upcoming meetings: Public Works Committee Meeting on Monday, October 9, 2023, Safety Committee Meeting on October 11, 2023 and a Finance Meeting on Monday, October 23, 2023.

Motion to adjourn by Council Member Hooker, seconded by Council Member Menke at 7:21 pm. Motion carried by unanimous voice vote.

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Angela Morgan, City Clerk