

REGULAR COUNCIL MEETING
August 22, 2018

Meeting called to order at 6:00 pm by Mayor Patrick J. Milliren
Roll Call: Present – Council Members Gilles, Hartung, Hooker, Schneider, Schofield, and Schoonover, Administrator Rasmussen, Admin Asst. King, Public Works Director Gilles, Fire Chief King joined the meeting later after assisting on a call. Ambulance Director Bechel, and Police Chief Ridgeway were absent due to an Emergency call. Absent also was: Clerk Morgan. Due and proper notice of meeting was confirmed.

Pledge of Allegiance.

Motion by Council Member Hooker and seconded by Council Member Hartung to adopt the agenda. Motion carried by unanimous voice vote.

Public Comment: Mike Hurlburt advised the council that Rick Hagness would be coming to the meeting around 6:30PM to talk to the Council about the Sportsmen's club proposed upgrade.

Scheduled Appearances: J. Sherwood for CliftonLarsonAllen. Mr. Sherwood discussed the 2017 Audit Review, gave an Audit summary and discussed the City's financial statements. The opinion of the financial statements according to Sherwood is fairly stated and in their opinion clean. He also discussed three areas for improvement that they found this year, as they had in years past. Administrator Rasmussen and Mr. Sherwood met and discussed the City's position, and are working together to eliminate the weaknesses; improve the audits, organization and bank accounts. CliftonLarsonAllen submitted our State Compliance forms as well as filed with the PSC. Our depreciation record is done by the auditors also to speed up the drafting of the City's financial statements. Mr. Sherwood stated the City is financially healthy.

Engineer's Report: R. Kiviniemi was present to give an update on the 7th Avenue West project. Mr. Kiviniemi explained that Cedar and Viner are going to meet and review the 3rd Ave West project work on Fairway #2. Top soil appears to be completed at this time and the Landscaping subcontractor will be in next week. The final lift of asphalt will be done after that.

Discussion and possible action regarding payment request number 3 for McCabe in the amount of \$249,344.56. Motion by Council Member Schofield, seconded by Council Member Schoonover to approve payment request number 3 for McCabe Construction in the amount of \$249,344.56 for the 7th Avenue West & Madalyn Court Project. Roll Call Vote: 6 ayes, 0 nays. Motion carried.

Update on the Durand Sportsmen's Club proposed upgrade to the boat ramp access and parking as it relates to provisions of the City of Durand Chippewa Riverfront Beautification Project and Funding. R. Kiviniemi from Cedar Corporation discussed the review of the Chippewa River Front Beautification project. He stated that in the agreement made by Mayor Bauer and the City at that time was to maintain the project for its useful life. Sales prior to the end of the useful life or any changes or modifications could result in payment to be owed back to the Federal Government. Rick Hagness spoke on behalf of the Pepin Sportsman's Club. The club would like more function and parking at the boat landing. There are shortcomings to the boat landing, as it currently stands, in the fisherman's opinions. Cedar Corporation provided a rough estimate for cost at \$62,000.00 and only gaining 4 stalls. The club doesn't have a budget and can't justify spending \$62,000.00 on 4 stalls. They would like to look into grant money. They would like space to make a difference and a large plan. The Sportsman's club is wondering if the City will go along with more Green Space being taken out to do expansion. After listening to Cedar Corporations report is the past grant going to be an issue?

Council President Gilles asked Mr. Hagness is the issue was access or the parking? Mr. Hagness advised both. Council President Gilles then asked if it would help if the City turned all parking near the boat landing to boat and trailer parking only if that would help.

Randy Bauer then advised that the boat landing issued user friendly. It was poorly designed and is too congested.

Mayor Milliren then asked Mr. Kiviniemi if we can maintain and make changes? If any other community has done a modification or revision? Who we can ask? What is a useful life? Mr. Kiviniemi advised that he could look into these questions with Cedar Corporation, and contact the DOT. The council members would like more information on the Grant that was done at the time and stipulation. The Mayor asked the council if they would like to have Cedar Corporation look into these questions to see what can be done. All Council Members agreed to have Cedar Corporation answer these questions for the City. The City and Cedar Corporation will then communicate the findings to the Pepin Sportsmen's Club.

Consent Agenda: The City Council Members reviewed the previous council meeting minutes. Motion by Council Member Gilles, seconded by Council Member Hooker to approve the August 8, 2018 Regular Council Meeting minutes and a bartender license for Jasmine B Jamison and Tymber L Koehler for the Rooster Tail Bar & Grill as presented under the Consent Agenda. Motion carried by unanimous voice vote.

Business Agenda - Mayor's Report: The Mayor gave an update of the City events. The Mayor advised that there is Music in the Park tonight. He attended the announcement that the Chippewa Valley Hospital name will now be Advent Health Durand. The Ambulance service is moving in the right direction for sleeping quarters, and only one call was missed last month.

Administrators Report: The Administrator gave an update of the current city events. Administrator Rasmussen met with Don Hartung of the Rural Fire Department to discuss possible consolidation. The Rural Fire Department is currently working on its bylaws and when details are completed the City Attorney and the Attorney for the Rural Fire Department should meet. Council Member Schoonover asked when they would be finished with their bylaws. Fire Chief King said that he was told the Rural Fire Department would be holding a special meeting shortly for those to be completed.

Three properties still need to be addressed for zoning issues. Council Member Hartung advised that Sharon Berger no longer owns one of the properties so the City should find out the new owner and speak with them. Pool season is over, and discussion will be started as to where we go in the future. The pool was closed 8 days this season due to staffing issues. Around 5,000 people attended the pool this season. The Durand Swim Club will be making a presentation at the next City Council Meeting. At that meeting PWD Gilles and Administrator Rasmussen will discuss operations of the pool.

Public Safety – Police Department: Chief Ridgeway is involved in a case right now and not present at the meeting.

Fire Department: Fire Chief King gave an update of the Fire Department. The Fire Department has two bids currently to dig in downspouts, and these bids will be presented next month. Fire inspections have been difficult to find people to do them due to certification issues. There is one bid from a company Fire Inspection Services because this is the only company he could find and individual inspectors no one else was licensed and insured to do inspections.

The Fire Chief would like to have the council approve a Mutual Aid agreement with Wabasha County. The agreement would be free and would just mean that in a disaster, Wabasha County would assist Durand.

Discussion and possible action regarding contracting for Fire Inspections. Motion by Council Member Schoonover, seconded by Council Member Schneider to approve contracting with Fire Inspection Services for Fire Inspections for the remainder of the year, to pay up to \$4,200.00 this year. Roll Call Vote: 6 ayes, 0 nays. Motion carried.

Ambulance: Ambulance Director Bechel is involved in a case right now and not present at the meeting. Administrator Rasmussen updated the Council that there are three good bids with rent and utilities included.

Discussion and possible action regarding Ambulance Sleeping Quarters. Motion by Council Member Gilles, seconded by Council Member Hooker to approve the Administrator and Ambulance Director to negotiate with whomever they pick for a rental property, for a 9 month trial, not to exceed \$10,000.00 Roll Call Vote: 5 ayes, 0 nays. 1 abstain Motion carried.

Public Works: Superintendent Gilles gave a brief update of the department. Starting September 1st Phase II of the Water Rate Increase will take effect. The cost per 1,000 gallons of water will go up .35 cents. The City workers are done painting. The City crew will now start to update paperwork, measure and map the water and sewer on the 7th Ave project for their records. The lawn mowing staff have been painting at the parks and doing repairs. PWD Gilles is still trying to find part-time help.

Council Member Schofield discussed that the State will be redoing Highway 85 from the Dairy Queen to 14th Ave. The State said that they will do the full curb to curb restoration, maintenance, repair and snow removal if the City agrees to no parking in this area. Chief Ridgeway and PWD Gilles did a parking study and monitored how many vehicles parked on this stretch of road. They counted 1-2 vehicles within a two month period of time parking. PWD Gilles attempted to make contact by knocking on every door, and leaving flyers for the residents from Dairy Queen through 14th Ave to invite them to call with questions and to come to a meeting regarding the parking situation on this stretch. One citizen called with questions, one citizen came to the open house but was only concerned about the noise, not parking. No other feedback from any residence on this road was given.

Discussion and possible action regarding Highway 85 State Construction Project. Motion by Council Member Schofield, seconded by Council Member Hooker to approve not allowing parking from Hwy 10 & Hwy 85 to 14th Avenue and to change the Ordinance to reflect this with a Public Hearing. Roll Call Vote: 6 ayes, 0 nays. Motion carried.

The Mayor advised that he has had various citizens over the years ask to have the flower bed in Memorial Park removed for more space. PWD Matt stated that he and his crew could remove the flower bed.

Discussion and possible action for removal of the Memorial Park Flower Bed. Motion by Council Member Hartung, seconded by Council Member Schofield to approve the removal of the Memorial Park flower bed. Roll Call Vote: 6 ayes, 0 nays. Motion carried.

Vouchers: Motion by Council Member Schoonover, seconded by Council Member Schofield to approve the vouchers presented #24237 – 24267 in the amount of \$319,149.30. Roll Call Vote: 6 ayes, 0 nays. Motion carried.

The next meetings will be the Regular Council Meeting on September 12, 2018 at 6:30 pm.

Motion to adjourn by Council Member Hartung, seconded by Council Member Gilles at 8:05 pm. Motion carried by unanimous voice vote.

R. Scott Rasmussen, Administrator