

City of Durand
Regular City Council Meeting Minutes
May 13, 2026

Meeting was held at City Hall, 104 E. Main St. and called to order at 6:00pm by Mayor Patrick J Milliren.

Roll Call: Present – Council Members Travis Hooker, LeAnna Kavanaugh, Matt Roesler, Nick Weisenbeck, and Robert Weishapple. Absent: Mark Menke.

Staff Present: Administrator Tracy Carlson, City Clerk Angela Morgan, and Ambulance Co-Director Bignell. Absent: Public Works Director Matt Gilles, and Police Chief Stan Ridgeway

Others in attendance: Brian Winnekins from WRDN and Josh Low from Ehler’s

Confirmed proper notice of agenda. All rose for the Pledge of Allegiance.

Motion by Weishapple and seconded by Roesler to adopt the agenda as presented. Motion carried.

Public Comment: None

Consent Agenda

The City Council reviewed the following: Organizational Meeting Minutes – April 21, 2026; budget comparison for April 2026, and bartender licenses for Kaelah R Ford – Dollar General, Noah J Zdroik – Bohdi’s Saloon, and temporary bartender licenses for Mathew L Gilles, Lance R Bauer, and Jamey King – Durand Fire Relief Association fundraiser. Motion by Hooker and seconded by Roesler to approve the consent agenda. Motion carried by unanimous voice vote.

Business Agenda:

Resolution 26-05: “Authorizing the Issuance, Sale, and Delivery of a General Obligation Promissory Note in the approximate amount of \$2,611,000”. Offered by Weisenbeck, motion by Roesler, seconded by Hooker to approve Resolution 26-05 Authorizing the Issuance, Sale, and Delivery of a General Obligation Promissory Note in the amount up to \$2,601,000 from Waumandee State Bank with an interest rate of 3.85%. Roll Call Vote: 5 ayes, 0 nays. Motion carried. This is interim financing to be repaid by Safe Water Drinking Loan Fund, Clean Water Loan Fund, and Local Road Improvement Program (LRIP) Fund.

Ordinance Article V, Division 3, Section 2-286: Discussion regarding the creation of this ordinance to allow water, sewer, and storm utilities to charge TID 3 for debt service payments. Motion by Weisenbeck, seconded by Kavanaugh to approve ordinance as presented. Roll Call Vote: 5 ayes, 0 nays. Motion carried.

Public hearing for application for “Class B” Liquor/Class “B” Fermented Malt Beverage License for Shivay Hotels LLC, owners Amit and Chundresh Patel, and Agent Vivekgiri Goswami at 325 E. Prospect St. Public hearing called to order at 6:15 pm. No public comments were heard. Public hearing closed at 6:16 pm.

Alcohol License: Motion by Weishapple, seconded by Kavanaugh to approve the “Class B” Liquor/Class “B” Fermented Malt Beverage License for Shivay Hotels LLC, owners Amit and Chundresh Patel, and Agent Vivekgiri Goswami at 325 E. Prospect Street. Motion carried by unanimous voice vote.

Certified Survey Map for Parcel #216-00502-0001; 216-00166-0001; 216-00946-0001 Xcel Energy (Wells Street). Motion by Hooker, seconded by Weishapple to approve the Certified Survey Map for Xcel Energy parcels #216-00502-0001; 216-00166-0001; 216-00946-0001 on Wells St as approved by the Planning Commission. Motion carried by unanimous voice vote.

Haldes Huts Revolving Loan Fund Application: Discussion regarding Revolving Loan Fund application for Haldes Huts (Sandi Bauer) in the amount of \$50,000 for projects at 112 – 114 W. Main St. Motion by Roesler, seconded by Kavanaugh to approve application as presented. Roll Call Vote: 5 ayes, 0 nays. Motion carried.

Repairs to the primary and secondary sewer plant clarifiers: Discussion regarding repairs needed to the sewer plants primary and secondary clarifiers. Roesler moved, seconded by Hooker to approve repairs needed in the amount of \$103,442 using the funds in Local Government Investment Pool (LGIP) sewer account not to exceed \$110,000. Roll Call Vote: 5 ayes, 0 nays. Motion carried.

Madison Street pay request #1: Motion by Weisenbeck, seconded by Weishapple to approve pay request #1 for McCabe Construction Inc. in the amount of \$511,477.91 for the Madison Street project. Roll Call Vote: 5 ayes, 0 nays. Motion carried.

2026 Fee Schedule: Motion by Hooker, seconded by Roesler to approve the updated 2026 fee schedule. Motion carried by unanimous voice vote.

Fire District Annual Meeting: Mayor Milliren gave an update on the annual Fire District meeting. The officer roster remained the same. The new tender truck has been delivered, and the swimming pool filling territory distance was discussed.

Fire District Intergovernmental Agreement for Grounds Maintenance: Motion by Roesler, seconded by Kavanaugh to approve the Fire District Intergovernmental Agreement for Grounds Maintenance providing that the city will maintain the grounds of the fire hall including mowing and snow removal at no cost to the fire district. Motion carried by unanimous voice vote.

Mayor’s Report:

- Mayor Milliren reminded everyone of the Durand Fire Department fundraiser to be held on May 16.
- He thanked the staff for their work with spring cleanup.
- He and a few staff members attended the DIG Spring Fling event. It had a good turnout.
- Thanked DIG for the flower baskets hung on the light poles and Ntec for their assistance in hanging them.
- The Lion’s Club is working on new banners for light poles.
- Congratulations to Durand FFA – State winners & champions Alex Albers, Brody Bechel, Korbin Bechel, Kenny Klevgard, Sam Bergeson, Connor Davidson, Jace Ridgeway, Riley Rucker and CJ Bauer

Administrator’s Report: Administrator Carlson reported on the following:

- The funds from the 2026A Bond Issue were received (\$2.1M for Madison St.)
- Planning Commission will be meeting in early June to work on the Long-Range Comp Plan
- Information was submitted to the State requesting reimbursement for expenses incurred from the March blizzard.

- Recognition for Clerk's Week, Police Dept Week, EMS Week and Public Works Week in May.

Police Department: Police Chief Ridgeway was not in attendance; written report submitted:

Public Works Director: Director Gilles was not in attendance. Administrator Carlson reported on his behalf:

- Spring cleanup has been completed
- Public Works will be flushing fire hydrants.
- Public Works will be starting to work at the pool including filling it beginning the week of May 18.
- Sales of swimming pool passes has been going well. Swimming lesson sign-up was handled by the school district and seemed to go well.
- Madison Street construction written update is in packet. Construction is going well.
- All city parks are now open and the water is on.

Ambulance Department: Co-Director Bignell reported on the following. Written report submitted.

- There were 26 ambulance calls for April of which 2 were transfers.
- April and May training was discussed.

Vouchers: Motion by Weisenbeck and seconded by Weishapple to approve presented vouchers # 31554 to 31600 in the amount of \$682,718.24. Roll Call Vote: 5 ayes, and 0 nays. Motion carried.

Hooker moved and Kavanaugh seconded to adjourn the meeting. Motion carried. Meeting adjourned at 7:01 pm.

Board of Review will be held on Wednesday, May 27, 2026 at 5:30 p.m. and Regular City Council meeting will be held on Wednesday, May 27, 2026 at 6:00 p.m.

Mayor Patrick J Milliren

City Clerk Angela M Morgan