

REGULAR COUNCIL MEETING
April 10, 2024

Meeting called to order at 6:30 pm by Mayor Patrick J. Milliren.

Roll Call: Present – Council Members Hayden, Hooker, Menke, Roesler, Weisenbeck, and Weishapple. Also Present: Administrator Rasmussen, City Clerk Morgan, Public Works Director Gilles, Police Chief Ridgeway, Fire Chief King, Ambulance Co-Director Bignell, and Ambulance Co-Director Doughty. Due and proper notice of meeting was confirmed.

Pledge of Allegiance.

Motion by Council Member Weisenbeck and seconded by Council Member Roesler to adopt the agenda. Motion carried by unanimous voice vote.

Public Comment: None

Scheduled Appearances: Jonathan Sherwood from CliftonLarsonAllen via Zoom providing a summary of the 2022 Audit (handouts will be given out at the Council Meeting)

Consent Agenda: The City Council Members reviewed the Regular Council Meeting minutes from March 13, 2024, and bartender licenses for Kalley J Hagen at Rooster Tail Bar and Amy J McNaughton at Family Dollar. Motion by Council Member Hooker, seconded by Council Member Weishapple to approve Regular Council Meeting minutes from March 27, 2024, and bartender licenses for Kalley J Hagen at Rooster Tail Bar and Amy J McNaughton at Family Dollar as presented under the Consent Agenda. Motion carried by unanimous voice vote.

Business Agenda - Mayor's Report: Mayor Milliren gave an update of City events. The Mayor discussed the Organizational Meeting on Tuesday, April 16, 2024 at 5:30 pm. The Mayor and City Administrator spoke with PAA. He met with the Swim Club. The Mayor is completing the Committees. Governor Evers will be coming to Durand the end of April beginning of May. He thanked Don Hayden for his service on Council and for all of his service within the Community.

Administrator's Report: Administrator Rasmussen gave an update City event. Administrator Rasmussen discussed the audit and the City's upcoming debt finances.

Discussion and possible action regarding accepting the Public Administration Associates contract for the Administrator search. Motion by Council Member Roesler, seconded by Council Member Menke to approve the contract from Public Administration Associates (PAA) for the recruitment of the City Administrator position not to exceed \$12,400. Roll Call Vote: 6 ayes, 0 nays. Motion carried.

Discussion and possible action relating to the request submitted by Scott Bauer to combine the current three (3) parcels he owns (216-00248-0000/0001/0002) into one regular lot at his residence at 307 4th Avenue East, per the enclosed Certified Survey Map. Motion by Council Member Weishapple, seconded by Council Member Hayden to approve the the request submitted by Scott Bauer to combine the current three (3) parcels he owns (216-00248-0000/0001/0002) into one regular lot at his residence at 307 4th Avenue East, per the enclosed Certified Survey Map. Motion carried by unanimous voice vote.

Discussion and possible action regarding rezoning the currently vacant lots on the 300 block of 2nd Avenue East (Parcels # 216-00244-0000 & #216-00245-0000) from the current R-1 One & Two Family Residential to B-1 Central Business District. Motion by Council Member Hooker, seconded by Council

Member Weisenbeck to approve the rezoning the currently vacant lots on the 300 block of 2nd Avenue East (Parcels # 216-00244-0000 & #216-00245-0000) from the current R-1 One & Two Family Residential to B-1 Central Business District. Motion carried by unanimous voice vote.

Discussion and possible action regarding providing a letter of support to Pepin County in their efforts to purchase the Bike Trail from Xcel Energy. Motion by Council Member Roesler, seconded by Council Member Weishapple to approve the providing a letter of support to Pepin County in their efforts to purchase the Bike Trail from Xcel Energy. Motion carried by unanimous voice vote.

Public Safety – Police Department: Police Chief Ridgeway gave an update on Police Department. The Police Department has postponed the Explorer Program until a later date. He also discussed dogs at large, there has been a few issues lately. The staff attended TIME training on April 1st.

Fire Department: Fire Chief King gave the March Fire Department report. There were 8 calls for the month of March. The Fire Department also attended the TIME training on April 1st. The Ladder truck is expected to be delivered roughly July. There was a reminder to stay away from Fire incidents, give them space to fight the fire.

Ambulance Department: Co-Director Bignell was present to give the March Ambulance report. There were 27 - 911 calls, and all 27 of those calls were made. There were 1 transfer request and all 1 transfer were made. The Ambulance staff attended the TIME training on April 1st. Administrator Rasmussen discussed the Ambulance finances.

Public Works/Utilities: Engineer's Report: Engineer Kiviniemi discussed the 6th Avenue E project. Next Level Excavating has the contracts and we should have them signed by the end of the week. He also discussed Madison Street grants. He discussed the Water Filter Plant project.

Public Works/Utilities: Public Works Director Gilles gave an update on the highway 10 project, hydrant flushing will begin next week, the pick-up truck will tentatively here in May. Spring Clean Up is scheduled from April 20th – May 5th, please follow the rules. He gave an update on the Swimming Pool project and a tentative schedule.

Discussion and possible action regarding accepting a \$5,000 donation from the Township of Lima in exchange for 2025 Pool Membership reciprocity for their residents. Motion by Council Member Hayden, seconded by Council Member Menke to approve the accepting a \$5,000 donation from the Township of Lima in exchange for 2025 Pool Membership reciprocity for their residents. Motion carried by unanimous vote.

Vouchers: Motion by Council Member Weisenbeck, seconded by Council Member Roesler to approve the vouchers presented #29532 – 29573 in the amount of \$115,216.34, and payroll for April 12, 2024 in the amount of \$36,726.98. Roll Call Vote: 6 ayes, 0 nays. Motion carried.

The next meeting is the Organizational Meeting on Tuesday, April 16, 2024 at 5:30 pm, and the Regular City Council Meeting on Wednesday, April 24, 2024 at 6:30 pm.

Motion to adjourn by Council Member Hayden, seconded by Council Member Hooker at 8:13 pm. Motion carried by unanimous voice vote.

Angela Morgan, City Clerk