

REGULAR COUNCIL MEETING  
March 13, 2024

Meeting called to order at 6:30 pm by Mayor Patrick J. Milliren.

Roll Call: Present – Council Members Hayden, Hooker, Menke, Roesler, and Weishapple. Absent: Council Member Weisenbeck. Also Present: Administrator Rasmussen, Public Works Director Gilles, Police Chief Ridgeway, Fire Chief King, Ambulance Co-Director Bignell & City Engineer Kiviniemi. Absent: City Clerk Morgan. Due and proper notice of meeting was confirmed.

Pledge of Allegiance.

Motion by Council Member Weishapple and seconded by Council Member Menke to adopt the agenda. Motion carried by unanimous voice vote.

**Public Comment:** None

**Scheduled Appearances:** None

**Consent Agenda:** The City Council Members reviewed the Regular Council Meeting minutes from February 28, 2024. Motion by Council Member Hooker, seconded by Council Member Roesler to approve Regular Council Meeting minutes from February 28, 2024 as presented under the Consent Agenda. Motion carried by unanimous voice vote.

**Business Agenda - Mayor's Report:** Mayor Milliren had no updates.

**Administrator's Report:** Administrator Rasmussen provided a brief update pertaining to the downtown economic development letters mailed out.

Discussion and possible action regarding options for replacement of the City Administrator position. Administrator Rasmussen shared information he received from Kevin Brunner of Public Administration Associates (PAA), who assisted the City with the hiring of the past two (2) city administrators. Rasmussen and Mayor Milliren are planning on meeting with Brunner next week, and will share information received. No action taken.

Discussion and possible action regarding executing a Partial Release of Mortgage against the Kara Anibas Property (1020 E. Prospect Street) to Settle the Stori/Anibas Property Line Dispute. Administrator Rasmussen explained the property line issue and noted the City's involvement pertains to the economic development loan the City has with Anibas. Motion by Council Member Roesler, seconded by Council Member Hooker to approve executing a Partial Release of Mortgage against the Kara Anibas Property (1020 E. Prospect Street) to Settle the Stori/Anibas Property Line Dispute on. Roll Call Vote: 5 ayes, 0 nays. Motion carried.

**Public Safety – Police Department:** Police Chief Ridgeway provided an update on recent training, a thank you for a recent donation to all City public safety agencies, recent therapy dog use, and updates on the Explorer program and SRO contract.

**Fire Department:** Fire Chief King gave the February Fire Department report. There were 10 calls for the month of February.

Approval of Fire Department Officers. Motion by Council Member Menke, seconded by Council Member Roesler to approve the new Fire Department Officers. Motion carried by unanimous voice vote.

**Ambulance Department:** Co-Director Bignell was present to give the February Ambulance report. There were 32 - 911 calls, and all 32 of those calls were made. There were 3 transfer requests and all 3 transfers were made.

**Public Works/Utilities: Engineer's Report:** Engineer Kiviniemi discussed the 6<sup>th</sup> Avenue E construction bids. Ten (10) bids were received and noted the low bid of \$192,442 by Next Level was well below what was budgeted.

**Public Works/Utilities:** Public Works Director Gilles gave an update on the pool project, GIS system & zoning map, street sweeper repairs, ash tree letters, and sewer press. He also noted that he and City Engineer Kiviniemi would not be at the next council meeting due to the annual Rural Water conference.

Discussion and possible action regarding Engineering contract with Cedar Corporation for the 2025 Water Filtration plant project. Staff explained the project and discussed the process for applying for a Safe Drinking Water Loan. Motion by Council Member Hooker seconded by Council Member Weishapple to approve Engineering contract with Cedar Corporation for the 2025 Water Filtration plant project. Roll Call Vote: 5 ayes, 0 nays, Motion carried.

Discussion and possible action regarding **Resolution #24-01** Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing. Administrator Rasmussen explained the requirement for the resolution as part of the Safe Drinking Water Loan process. Resolution offered by Council Member Hooker. Motion by Council Member Hayden, seconded by Council Member Roesler to approve **Resolution #24-01** Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing. Roll Call Vote: 5 ayes, 0 nays, Motion carried.

Update on Funfest location. Public Works Director Gilles provided an update on conversations he's had with Mike Norby regarding FunFest. After discussing options with Badgerland Midways, it appears that Memorial Park will work again for this year's event.

**Vouchers:** Motion by Council Member Hayden, seconded by Council Member Roesler to approve the vouchers presented #29461 – 29503 in the amount of \$152,977.03. Roll Call Vote: 5 ayes, 0 nays. Motion carried.

The next meeting is a Regular City Council Meeting on Wednesday, March 27, 2024 at 6:30 pm.

Motion to adjourn by Council Member Weishapple, seconded by Council Member Menke at 7:47 pm. Motion carried by unanimous voice vote.

---

Scott Rasmussen, City Administrator