

City of Durand
Regular City Council Meeting Minutes
February 25, 2026

Meeting was held at City Hall, 104 E. Main St. and called to order at 6:00pm by Mayor Patrick J Milliren.

Roll Call: Present – Council Members Travis Hooker, Mark Menke, Matt Roesler, Nick Weisenbeck, and Robert Weishapple. Absent: LeAnna Kavanaugh

Staff Present: Administrator Tracy Carlson, City Clerk Angela Morgan, Public Works Director Matt Gilles, and Police Chief Stan Ridgeway.

Confirmed proper notice of agenda. All rose for the Pledge of Allegiance.

Motion by Hooker and seconded by Roesler to adopt the agenda as presented. Motion carried.

Public Comment: None

Consent Agenda

The City Council reviewed the following: Regular City Council meeting minutes – February 11, 2026; and bartender licenses for Emma R Alitz-Ziegler at Consumers Coop; Isabella B Manor, Hunter J Kraft, Adrian CW Dohlman and Rona D Bloom at Kwik Trip. Motion by Menke and seconded by Weisenbeck to approve the consent agenda. Motion carried by unanimous voice vote.

Business Agenda:

Public hearing for application for Class B Liquor/Class B Fermented Malt Beverage License for Jazzy Kingfisher, LLC dab Kingfisher Supper Club, owners Emily Rieck and Ella Wesenberg at 214 W. Main Street

Public hearing called to order at 6:02 pm

No public comments were heard

Public hearing closed at 6:03 pm

Alcohol License: Motion by Roelser, seconded by Weisenbeck to approve the Class B Liquor/Class B Fermented Malt Beverage License for Jazzy Kingfisher, LLC dab Kingfisher Supper Club, owners Emily Rieck and Ella Wesenberg at 214 W. Main Street. Motion carried by unanimous voice vote.

Open container privileges from Pepin County Tavern League for Mini Putt Putt event on March 7, 2026. Motion by Weishapple, seconded by Menke to approve the Open Container privileges for the Pepin County Tavern League for Mini Putt Putt event on March 7, 2026. Motion carried by unanimous voice vote, with Hooker abstaining.

Durand Swim Club sign proposal. Motion by Roesler, seconded by Menke to support the fundraising by the Durand Swim Club for a sign at Tarrant Park with Council having the final approval of the design and city staff controlling the messaging. All in favor, motion carried by unanimous voice vote.

American Legion donation of picnic tables and benches in Veteran's Park. Motion by Weisenbeck, seconded by Hooker to accept the donation from the American Legion of picnic tables and benches in Veteran's Park. All in favor, motion carried by unanimous voice vote.

Construction contract with Cedar Corp for Madison Street project. Motion by Roesler, seconded by Weishapple to approve the construction contract with Cedar Corporation for the Madison Street project in the amount of \$194,000. Roll Call Vote: 5 ayes, and 0 nays. Motion carried.

Construction contract with Cedar Corp for water filtration project. At the request of Public Works Director Gilles, this item was tabled.

Refinancing Revolving Loan Fund (RLF) loan as requested by Amber and John Koehler (Roostertail Bar & Grill): Motion by Roesler, seconded by Menke to approve the refinancing RLF loan as requested by Roostertail Bar & Grill with Administrator Carlson to negotiate the terms, not to exceed 7 years. All in favor, motion carried by unanimous voice vote.

Façade Grant application on Sandi Bauer's property at 112 & 114 W Main St: Motion by Roesler, seconded by Menke to approve the Façade Grant application on Sandi Bauer's property at 112 & 114 W. Main St in the amount of \$20,000. Roll Call Vote: 5 ayes, and 0 nays. Motion carried.

Resolution 26-02 – Authorization to submit application for community development investment grant on behalf of Sandi Bauer at 112 & 114 W. Main Street: S. Bauer discussed her plans for the remodeling of both of the properties. The project will be over \$500,000. Offered by Weisenbeck, motion by Roesler, seconded by Weishapple to approve Resolution 26-02 Authorization to submit application for community development investment grant on behalf of Sandi Bauer at 112 & 114 W. Main Street. Roll Call Vote: 5 ayes, and 0 nays. Motion carried.

Mayor's Report:

- Mayor Milliren and Administrator Carlson have been invited to the school for a community walk with middle school students.

Administrator's Report: Administrator Carlson reported on the following:

- The city assessor will begin the city re-valuation process in April. A letter is being sent to all property owners regarding the process.
- The new employee handbook is ready for review with the Finance Committee.
- Carlson attended a meeting with Discover Durand. The group is focused on increasing tourism and are exploring various ideas.
- PW Director and Administrator Carlson met with Ehlers to discuss financing options for upcoming projects including Madison St.

Police Department: Police Chief Ridgeway reported on the following:

- A new evidence storage room should be completed in the next few weeks
- The therapy dog program has begun fundraising campaign, selling "Sam" puppy plushies. They are available at City Hall and the Police Department.

Public Works Director: Director Gilles reported on the following:

- 6th Avenue E bids will be opened on March 5, 2026.
- Water filter project will begin May/June
- Department employees will be training over the next few weeks.
- Park cleanup has begun
- Arkansaw Sanitary District is in the design phase. The project should begin spring of 2027.
- The Durand Smokehouse would like to connect to our sanitary sewer line and put in a lift station. More review and exploration is needed.

Vouchers:

Motion by Hooker and seconded by Menke to approve presented vouchers # 31346 – 31386 in the amount of \$100,749.96, payroll for January 30, 2026 in the amount of \$26,769.04, payroll for February 13, 2026 in the amount of 33,278.48, and payroll for February 27, 2026 in the amount of \$32,372.36. Roll Call Vote: 5 ayes, and 0 nays. Motion carried.

Weishapple moved and Menke seconded to adjourn the meeting. Motion carried. Meeting adjourned at 6:57 pm.

A Planning Commission meeting will be held on Wednesday, March 11, 2026 at 4:30 pm. A Finance meeting will be held on Wednesday, March 11, 2026 at 5:00 pm, and Regular City Council meeting will be held on Wednesday, March 11, 2026 at 6:00 p.m.

Mayor Patrick J Milliren

City Clerk Angela M Morgan