

City of Durand
Regular City Council Meeting Minutes
February 11, 2026

Meeting was held at City Hall, 104 E. Main St. and called to order at 6:00pm by Mayor Patrick J Milliren.

Roll Call: Present – Council Members LeAnna Kavanaugh, Mark Menke, Matt Roesler, Nick Weisenbeck, and Robert Weishapple. Absent: Travis Hooker

Staff Present: Administrator Tracy Carlson, City Clerk Angela Morgan, Public Works Director Matt Gilles, and Ambulance Co-Director Jeff Doughty.

Absent: Police Chief Stan Ridgeway

Also Present: Brian Winnekins (WRDN), Russ Kiviniemi

Confirmed proper notice of agenda. All rose for the Pledge of Allegiance.

Motion by Kavanaugh and seconded by Menke to adopt the agenda as presented. Motion carried.

Public Comment: None

Consent Agenda

The City Council reviewed the following: Regular City Council meeting minutes – January 28, 2026; and the budget comparison report for January 2026. Motion by Kavanaugh and seconded by Menke to approve the consent agenda. Motion carried by unanimous voice vote.

Business Agenda:

Bid approval for the Water Filtration Plant Project: Motion by Roesler, seconded by Weishapple to approve the lowest bid from Wapasha Construction Co., Inc (base bid \$560,000) with the Alternate (\$73,245) in the amount of \$633,245 for the Water Filtration Rehabilitation Project. Roll Call Vote: 5 ayes, and 0 nays. Motion carried.

Discuss farmer's market planning for 2026. Administrator Carlson briefly updated the council on the successes/failures of the 2025 farmers market season. An update was provided on the results from a vendor survey that was sent in January, 2026 regarding a possible 2026 market season. It was concluded that there is interest in a market being held. Carlson suggested that a market be held on Thursdays from 3pm – 7pm at Tarrant Park. After some discussion, the council agreed to hosting a 2026 Farmers Market. Food trucks are able to participate only during the stated market times.

Update on Revolving Loan Funds (RLF) Program. Administrator Carlson gave an update of the current balance of the RLF account and the current outstanding loans. She also discussed the purpose of the loan program. This funding has been used in the past as gap funding for some of the applicants. Carlson discussed promotional ideas that could be implemented. Promotion of the program will be added to our website, a new brochure will be created and sent to banks, realtors, radio station, etc.

Public Works Committee report. Weisenbeck gave an update on the Swim Club sign proposal for Tarrant Park. They would like the city's permission to put a sign at the park. The admission fees, and furniture for the pool were also discussed.

Mayor's Report:

- Mayor Milliren discussed the 2026 DIG events – a Spring Fling Luncheon on April 30, 2026, Funfest on June 5th – 7th, Music in the Park for June, July and August, and Independence Day fireworks show on July 3rd.

Administrator's Report: Administrator Carlson reported on the following:

- ReaLiving Employee Assistance Program update for 2025 noting that the current plan will expire in 2027
- She met with the Pepin County Historical Society.
- She has also been working with Diane Sinz at the Rural Fire District to work through minor updates for the district.
- The new employee handbook has been completed and is now under review.

Police Department: Police Chief Ridgeway was not in attendance; written report submitted.

Engineers Report: Engineer Russ Kiviniemi gave an update on the cemetery project, the water filtration project and the 6th Ave. project.

Public Works Director: Director Gilles reported on the following

- WE Energies is continuing to work on Madison Street in preparation for the street project.
- Gilles and Carlson met with Durand-Arkansaw School District Superintendent Ryan Nelson to discuss the school district managing swimming lessons through their summer school program.
- The 6th Avenue project will have options for sidewalks on both sides of the street or on one side of the street.
- Residents have been notified of deep frost levels which may cause frozen water lines. Credits will be given for customer's who need to run a trickle of water.

Ambulance Department: Co-director Doughty reviewed the submitted report.

- There were 36 ambulance runs in January with 2 of the call being transfers.
- EMT's have been training with EMC/MC billing company

Vouchers:

Motion by Weishapple and seconded by Kavanaugh to approve presented vouchers # 31298 – 31342 in the amount of \$74,651.83. Roll Call Vote: 5 ayes, and 0 nays. Motion carried.

Weisenbeck moved and Menke seconded to adjourn the meeting. Motion carried. Meeting adjourned at 6:56 pm.

An Economic Development meeting will be held on Wednesday, February 25, 2026 at 5:00 pm, and Regular City Council meeting will be held on Wednesday, February 25, 2026 at 6:00 p.m.

Mayor Patrick J Milliren

City Clerk Angela M Morgan