

City of Durand  
Regular City Council Meeting Minutes  
January 14, 2026

Meeting was held at City Hall, 104 E. Main St. and called to order at 6:00pm by Mayor Patrick J Milliren.

Roll Call: Present – Council Members Travis Hooker, LeAnna Kavanaugh, Mark Menke, Matt Roesler, Nick Weisenbeck, and Robert Weishapple.

Staff Present: Administrator Tracy Carlson, City Clerk Angela Morgan, Public Works Director Matt Gilles, Police Chief Stan Ridgeway, and Ambulance Co-Director Angie Bignell

Also Present: Rhonda Sweeney (WRDN), and Debra Fisher (Courier Wedge)

Confirmed proper notice of agenda. All rose for the Pledge of Allegiance.

Motion by Weishapple and seconded by Roesler to adopt the agenda as presented. Motion carried.

**Public Comment:** None

### **Consent Agenda**

The City Council reviewed the following: Special City Council Meeting minutes – December 29, 2025; budget comparison report for December 2025. Motion by Roesler and seconded by Menke to approve the consent agenda. Motion carried by unanimous voice vote.

### **Business Agenda:**

Purchase of a budgeted Public Works pick-up truck: Two quotes were received for the new pick-up truck – GMC (\$46,231.50) and Chevy Silverado (\$46,192.50). Motion by Roesler, seconded by Kavanaugh to approve the purchase of a Chevy Silverado from Ewald Automotive Group as presented. Roll Call Vote: 6 ayes, and 0 nays. Motion carried.

2026 Farmer's Market: Administrator Carlson discussed the future of the farmer's market. Discussion was had regarding a new location and change in date/time. Carlson will survey the previous vendors to discover additional interest in these items. No action taken.

Update on the comprehensive plan creation. The schedule for the comprehensive plan creation process was discussed. The Planning Commission will be scheduled for an upcoming meeting. Public surveys will be coming out in the near future.

Economic Development Committee report. Administrator Carlson reviewed previous meeting discussions on the vacant building ordinance, promotion of the Façade Grant program, riverfront beautification, meet/greet task force for businesses, and community way-finding signage. No action taken. These issues will be discussed at a subsequent meeting.

### **Mayor's Report:**

- Mayor Milliren thanked DIG for hosting a community social event. He mentioned that several private donations were made for the bandshell repairs.
- The City of Durand does not have a February primary election. Next election will be in April.

**Administrator's Report:** Administrator Carlson reported on the following:

- Mike Norby and Durand Improvement Group (DIG) are applying for a T-Mobile Community Grant for improvements to the bandshell. A letter of support is necessary from the city, which will be created and submitted.
- Numerous zoning questions have been fielded regarding interest in various projects. More information will be forthcoming.
- Durand Cemetery mapping and data uploads are completed and a public link will be added to the city's website.

**Police Department:**

- Police Chief Ridgeway congratulated Sergeant John Schellhorn on his completion of Instructor Development Training Certification.
- The staff has been training on the new camera and taser software. Chief Ridgeway thanked the council for the investment for the improved technology.

**Public Works Director:**

- Madison Street project letters have been mailed out to affected property owners.
- WE Energies has begun their work on Madison Street.
- 6<sup>th</sup> Avenue E project design is nearing completion.
- Pre-bid meeting for the filter plant project will be held the week of January 19, 2026
- Pool entry fees and donations were discussed. If no additional donations are received to offset the cost of entry, the pool admission fees will be \$4-5 per person.

**Ambulance Department** (written report submitted):

- In December, 2025, there were 41 ambulance calls and 1 transfer.
- The department has been training on their new scheduling and billing software.

**Vouchers:**

Motion by Hooker and seconded by Kavanaugh to approve presented vouchers # 31209 – 31255 in the amount of \$525,494.65, payroll for January 2, 2026 in the amount of \$49,236.54, and payroll for January 16, 2026 in the amount of \$32,567.68. Roll Call Vote: 6 ayes, and 0 nays. Motion carried.

**Closed Session:**

Motion by Weisenbeck and seconded by Weishapple to convene to closed session pursuant to Wis. Stat. 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion carried by roll call vote with all in favor. Closed session convened at 6:55pm. Clerk Morgan and Public Works Director were dismissed from the meeting.

The City Council discussed a request from Public Works Director Matt Gilles for a pay increase. Unsolicited, Gilles has been offered another position with a different municipality.

Hooker moved and Menke seconded to adjourn closed session and reconvene into to open session. Motion carried. Open session reconvened at 7:22pm.

Roesler moved and Kavanaugh seconded to approve the salary requested as approved by the Finance Committee commencing on the next payroll. Motion carried by roll call vote with all in favor.

Kavanaugh moved and Menke seconded to adjourn the meeting. Motion carried. Meeting adjourned at 7:24pm.

The next Regular City Council Meeting will be held on Wednesday, January 28, 2026 at 6:00 p.m.

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Mayor Patrick J Milliren

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City Clerk Angela M Morgan