

Notice
CITY OF DURAND
Regular City Council Meeting
April 9, 2025 – 6:30pm
104 E. Main St., Durand

1. Call meeting to order and certify compliance with open meeting laws.
2. Roll call
3. Pledge of Allegiance
4. Adopt agenda
5. Public comments
6. Consent agenda
 - a. Approve Regular City Council Meeting Minutes – March 26, 2025
 - b. Approve budget comparison report March 2025
 - c. Approve bartender license for Oscar A Chavez
7. Business agenda
 - a. Administration
 - i. Mayor's report
 - ii. Administrator's report
 1. Discussion/possible action on supporting submission of application to WEDC Connect Communities program for economic development efforts.
 - b. Public Safety
 - i. March report
 - c. Fire Department
 - i. March report
 - d. Ambulance
 - i. March report
 - e. Public Works/Utilities
 - i. Engineer's report
 - ii. March report
 - iii. Discuss/possible action on financing the RBC (sewer disc) project
 - iv. Discuss/possible action regarding pay request #11 for Durand Builders in the amount of \$60,040.
8. Closed session
 - a. The Council will convene into closed session pursuant to Wis. Stat. 19.85(1)(e) for deliberating or negotiating the investing of public funds or conducting other specified business whenever competitive or bargaining reasons required a closed session to discuss hiring a new police officer.
 - b. Reconvene into open session, if necessary.
 - c. Discussion/possible action regarding hiring a new police officer.
9. Approve vouchers
10. Future issues/agenda items
11. Next Meeting
12. Adjourn

Patrick J. Milliren, Mayor

Prepared By: Angela Morgan, City Clerk

Please Note: The Council Chambers at the City Hall are handicap accessible. Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact the City of Durand (715-672-8770) between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, exclusive of legal holidays, and at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.

REGULAR COUNCIL MEETING
March 26, 2025

Meeting called to order at 6:30 pm by Mayor Patrick J. Milliren.

Roll Call: Present – Council Members Hooker, Kavanaugh, Menke, Roesler, and Weisenbeck
Absent: Council Member Weishapple. Also Present: Administrator Carlson, City Clerk Morgan, and Police Chief Ridgeway, Absent: Fire Chief King and Ambulance Co-Director Bignell. Absent: Public Works Director Gilles. Due and proper notice of meeting was confirmed.

Pledge of Allegiance.

Motion by Council Member Hooker and seconded by Council Member Roesler to adopt the agenda. Motion carried by unanimous voice vote.

Public Comment: None

Consent Agenda: The City Council Members reviewed the Regular City Council Meeting minutes from March 12, 2025. Motion by Council Member Kavanaugh, seconded by Council Member Menke to approve Regular City Council Meeting minutes from March 12, 2025 as presented under the Consent Agenda. Motion carried.

Business Agenda - Mayor's Report: Mayor Milliren gave an update of City events. Mayor Milliren discussed the upcoming Election and the Organizational Meeting. He also reminded the Council of the upcoming Economic Development Meeting next week April 2, 2025. Mayor Milliren was able to walk thru the new Badger Books. He congratulated the Girls Basketball team for the trip to State and great season.

Administrator's Report: Administrator Carlson discussed the new website. She discussed the auditor visit this past week. Administrator Carlson and Public Works Director met with Ehler's to discuss financing for street projects. She also discussed the new Badger Books (epollbook)

Discussion and possible action regarding hiring CIT Technologies for IT services. Motion by Council Member Menke, seconded by Council Member Roesler to approve hiring CIT Technologies for IT services to also include the Sewer Plant. Roll Call Vote: 5 ayes, 0 nays. Motion carried.

Discussion and possible action regarding amending Ordinance 6-25 Animals at large to include e-collar use. Motion by Council Member Hooker, seconded by Council Member Kavanaugh to approve amending Ordinance 6-25 Animals at large to include e-collar use. Roll Call Vote: 5 ayes, 0 nays. Motion carried.

Public Safety – Police Department: Police Chief Ridgeway had no new updates.

Fire Department: Fire Chief King gave an update of the Fire department. There were 5 fire calls in the City and 8 rural calls. Fire Chief King discussed the burning permits.

Ambulance Department: Ambulance Director Bignell gave an update of the Ambulance department. There were 32 calls in February, 28 emergent and 4 transfers. Ambulance Director discussed the upcoming training. Administrator Carlson also discussed the delinquent Ambulance collections.

Public Works/Utilities: Engineer's Report: Engineer R. Kiviniemi gave an update of City projects. He discussed the pool project progress. We are waiting for the Water Filtration Plant until we hear from the PSC.

Public Works/Utilities: Public Works Director Gilles was not able to attend the meeting. He provided a written update.

Discussion and possible action to award bid for 7th Avenue E project. Motion by Council Member **Roesler** and seconded by Council **Hooker** to approve the award bid for 7th Avenue E project to American Express at \$108,108.74. Roll Call Vote: 5 ayes, 0 nays. Motion carried.

Closed Session: Motion to go into closed session at 7:03 pm by Council Member Kavanaugh, seconded by Council Member Menke pursuant to WI Statutes 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility relative. Roll Call Vote: 5 ayes, 0 nays. Motion carried.

Motion to go back into open session by Council Member Hooker, seconded by Council Member Menke at 8:06 pm. Motion carried by unanimous voice vote.

No action taken at this time.

Vouchers: Motion by Council Member Weisenbeck, seconded by Council Member Menke to approve the vouchers presented #30475 – 30495 in the amount of \$74,660.57 payroll for March 28, 2025 in the amount of \$30,340.53. Roll Call Vote: 5 ayes, 0 nays. Motion carried.

The next Regular City Council Meeting is Wednesday, April 9, 2025 at 6:30 pm

Motion to adjourn by Council Member Hooker, seconded by Council Member Roesler at 8:12 pm. Motion carried by unanimous voice vote.

Angela Morgan

Angela Morgan, City Clerk

Fund: 100 - GENERAL FUND

Account Number		2025 March	2025 Actual 03/31/2025	2025 Budget	Budget Status	% of Budget
100-00-41110-000-000	GENERAL PROPERTY TAXES	0.00	0.00	772,908.00	-772,908.00	0.00
100-00-41320-000-000	TAXES FROM HOUSING AUTHORITY	0.00	10,453.00	10,450.00	3.00	100.03
GAIN/LOSS ON DISPOSAL OF ASSET		0.00	10,453.00	783,358.00	-772,905.00	1.33
100-00-43410-000-000	STATE SHARED REVENUES	0.00	0.00	584,392.55	-584,392.55	0.00
100-00-43420-000-000	FIRE INSURANCE TAXES RETURNED	0.00	0.00	5,600.00	-5,600.00	0.00
100-00-43430-000-000	POLICE TRAINING REVENUES	0.00	0.00	3,000.00	-3,000.00	0.00
100-00-43440-000-000	STATE TRANSPORTATION AIDS	0.00	36,583.70	146,462.50	-109,878.80	24.98
100-00-43470-000-000	STATE EXEMPT COMPUTER PAYMENTS	0.00	0.00	2,634.51	-2,634.51	0.00
100-00-43480-000-000	PERSONAL PROPERTY AID	0.00	0.00	5,666.22	-5,666.22	0.00
INTERGOVERNMENTAL REVENUES		0.00	36,583.70	747,755.78	-711,172.08	4.89
100-00-44110-000-000	LIQUOR & MALT BEVERAGE LICENSE	135.33	145.33	7,000.00	-6,854.67	2.08
100-00-44120-000-000	OPERATORS LICENSE	30.00	30.00	4,800.00	-4,770.00	0.63
100-00-44121-000-000	CIGARETTE LICENSES	0.00	0.00	200.00	-200.00	0.00
100-00-44123-000-000	COIN MACHINE LICENSES	0.00	0.00	400.00	-400.00	0.00
100-00-44124-000-000	DOG LICENSES	600.00	1,080.00	500.00	580.00	216.00
100-00-44125-000-000	CAT LICENSES	64.00	208.00	500.00	-292.00	41.60
100-00-44210-000-000	BUILDING PERMITS	9.00	98.00	1,000.00	-902.00	9.80
100-00-44260-000-000	SUNDRY LICENSES & PERMITS	115.00	215.00	3,000.00	-2,785.00	7.17
100-00-44290-000-000	PEDDLERS PERMITS	150.00	180.00	1,000.00	-820.00	18.00
LICENSES & PERMITS		1,103.33	1,956.33	18,400.00	-16,443.67	10.63
100-00-45110-000-000	COURT FINES	489.39	1,602.31	8,000.00	-6,397.69	20.03
100-00-45130-000-000	PARKING FINES (NON-COURT)	20.00	1,013.00	2,500.00	-1,487.00	40.52
FINES & FORFEITURES		509.39	2,615.31	10,500.00	-7,884.69	24.91
100-00-46110-000-000	CLERK'S FEES	33.05	128.47	500.00	-371.53	25.69
100-00-46111-000-000	LICENSE PUBLICATION REVENUE	50.00	50.00	300.00	-250.00	16.67
100-00-46210-000-000	LAW ENFORCEMENT FEES	10,010.18	12,798.18	5,000.00	7,798.18	255.96
100-00-46215-000-000	SRO REIMB-SCHOOL DISTRICT	0.00	0.00	75,760.00	-75,760.00	0.00
100-00-46220-000-000	FIRE PROTECTION FEES	1,410.00	2,655.00	8,000.00	-5,345.00	33.19
100-00-46310-000-000	ST. DEPT. FEES & CHARGES	50.00	50.00	12,000.00	-11,950.00	0.42
100-00-46540-000-000	CEMETERY REVENUE	0.00	0.00	5,000.00	-5,000.00	0.00
100-00-46722-000-000	CAMPGROUND FEES REVENUE	1,181.01	3,406.01	20,000.00	-16,593.99	17.03
100-00-46735-000-000	SWIMMING POOL FEES REVENUE	0.00	0.00	42,000.00	-42,000.00	0.00
PUBLIC CHARGES FOR SERVICES		12,734.24	19,087.66	168,560.00	-149,472.34	11.32
100-00-48110-000-000	INTEREST ON GEN. FUND INVEST.	0.00	0.00	4,000.00	-4,000.00	0.00
100-00-48120-000-000	INTEREST ON CEM. PCF INVEST.	0.00	0.00	200.00	-200.00	0.00
100-00-48130-000-000	INTEREST - ALL OTHER	0.00	0.00	200.00	-200.00	0.00
100-00-48150-000-000	INTEREST ON ECON. DEV. INVEST.	0.00	0.00	1,000.00	-1,000.00	0.00
100-00-48151-000-000	INTEREST ON RLF LOANS	75.71	270.21	10,500.00	-10,229.79	2.57
100-00-48210-000-000	RENT OF CITY HALL	0.00	0.00	200.00	-200.00	0.00
100-00-48250-000-000	RENT OF FIRE HALL	1,950.00	6,450.00	24,000.00	-17,550.00	26.88
100-00-48260-000-000	RENTAL INCOME - ALL OTHER	0.00	0.00	1,000.00	-1,000.00	0.00
100-00-48300-000-000	SALE OF CITY PROPERTY	0.00	0.00	2,000.00	-2,000.00	0.00
100-00-48400-000-000	INSURANCE RECOVERIES	0.00	0.00	4,000.00	-4,000.00	0.00
100-00-48500-000-000	PRIVATE DONATIONS	0.00	0.00	5,000.00	-5,000.00	0.00
100-11-48500-000-000	PRIVATE DONATIONS	0.00	0.00	500.00	-500.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2025	2025	2025	Budget Status	% of Budget
		March	Actual 03/31/2025	Budget		
100-00-48550-000-000	PD DONATIONS-NAT'L NIGHT OUT	0.00	0.00	2,000.00	-2,000.00	0.00
100-00-48560-000-000	PD DONATIONS-THERAPY DOG	0.00	730.78	1,000.00	-269.22	73.08
100-00-48800-000-000	MISCELLANEOUS REVENUES	246.96	-1,874.90	27,239.00	-29,113.90	-6.88
100-00-48810-000-000	REVOLV. LOAN FUND/LOAN REC ADJ	0.00	22,249.75	0.00	22,249.75	0.00
MISCELLANEOUS REVENUES		2,272.67	27,825.84	82,839.00	-55,013.16	33.59
Total Revenues		16,619.63	98,521.84	1,811,412.78	-1,712,890.94	5.44

Fund: 100 - GENERAL FUND

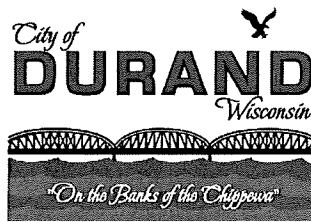
Account Number		2025 March	2025 Actual 03/31/2025	2025 Budget	Budget Status	% of Budget
100-00-25110-000-000	DUE TO LIBRARY FUND	0.00	0.00	85,000.00	85,000.00	0.00
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	DUE TO OTHER FUNDS	0.00	0.00	85,000.00	85,000.00	0.00
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100-00-51110-110-000	CITY COUNCIL-SALARIES	0.00	1,680.00	6,720.00	5,040.00	25.00
100-00-51110-120-000	CITY COUNCIL-BENEFITS	0.00	128.46	514.00	385.54	24.99
100-00-51110-140-000	CITY COUNCIL-PER DIEM & TRAVEL	0.00	0.00	2,500.00	2,500.00	0.00
100-00-51110-390-000	CITY COUNCIL-GEN OPERATIONS	88.00	1,638.44	7,000.00	5,361.56	23.41
100-00-51130-110-000	MAYOR SALARY	0.00	480.00	1,920.00	1,440.00	25.00
100-00-51130-120-000	MAYOR-BENEFITS	0.00	36.72	146.00	109.28	25.15
100-00-51140-110-000	COMMISSIONS/BOARDS PER DIEMS	0.00	0.00	160.00	160.00	0.00
100-00-51310-390-000	CITY ATTORNEY	1,266.88	1,526.88	8,500.00	6,973.12	17.96
100-00-51420-110-000	CITY CLERK-TREASURER-SALARY	4,289.54	15,156.82	55,744.00	40,587.18	27.19
100-00-51420-120-000	CITY CLERK-TREASURER-BENEFITS	2,136.96	7,558.71	30,810.00	23,251.29	24.53
100-00-51440-110-000	ELECTIONS EXPENSE-WAGES	61.05	857.38	3,200.00	2,342.62	26.79
100-00-51440-120-000	ELECTIONS EXPENSE-BENEFITS	0.00	0.00	250.00	250.00	0.00
100-00-51440-310-000	ELECTIONS EXPENSE-OFFICE SUPL	4,606.77	5,274.04	800.00	-4,474.04	659.26
100-00-51510-390-000	INDEPENDENT AUDITING	0.00	0.00	14,500.00	14,500.00	0.00
100-00-51530-390-000	ASSESSMENT OF PROPERTY GEN OPE	0.00	2,701.31	8,500.00	5,798.69	31.78
100-00-51610-220-000	CITY HALL-UTILITIES EXP	737.03	2,119.03	3,500.00	1,380.97	60.54
100-00-51610-310-000	CITY HALL-OFFICE SUPPLIES	245.02	1,183.28	4,000.00	2,816.72	29.58
100-00-51610-320-000	CITY HALL-TELEPHONE	151.77	372.10	1,000.00	627.90	37.21
100-00-51610-350-000	CITY HALL-REP & MAINT	0.00	0.00	2,000.00	2,000.00	0.00
100-00-51610-390-000	CITY HALL-GEN OPERATIONS	579.44	1,863.75	7,000.00	5,136.25	26.63
100-00-51700-390-000	BUILDING/ZONING INSPECTOR	0.00	0.00	250.00	250.00	0.00
100-00-51933-000-000	UNEMPLOYMENT INSURANCE	0.00	0.00	1,000.00	1,000.00	0.00
100-00-51940-510-000	PROPERTY & LIABILITY INSURANCE	0.00	42,907.00	53,000.00	10,093.00	80.96
100-00-51999-390-000	MISCELLANEOUS & UNCLASSIFIED	0.00	0.00	10,827.00	10,827.00	0.00
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	GENERAL GOVERNMENT EXPENDITURE	14,162.46	85,483.92	223,841.00	138,357.08	38.19
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100-00-52100-110-000	POLICE WAGES	19,746.76	72,232.78	276,836.00	204,603.22	26.09
100-00-52100-110-001	POLICE DEPT OVERTIME	0.00	0.00	15,901.00	15,901.00	0.00
100-00-52100-110-002	PD - NIGHT SHIFT DIFFERENTIAL	0.00	0.00	2,000.00	2,000.00	0.00
100-00-52100-115-000	POLICE PT WAGES	3,101.77	8,890.97	10,000.00	1,109.03	88.91
100-00-52100-120-000	POLICE BENEFITS	9,410.22	32,893.57	141,015.00	108,121.43	23.33
100-00-52100-140-000	POLICE PER DIEM & TRAVEL	15.38	15.38	1,000.00	984.62	1.54
100-00-52100-210-000	POLICE TRAINING EXPENSE	-0.10	688.88	2,000.00	1,311.12	34.44
100-00-52100-240-000	POLICE VEHICLE MAINT.	462.44	936.44	6,000.00	5,063.56	15.61
100-00-52100-310-000	POLICE OFFICE SUPPLIES	318.17	365.47	2,200.00	1,834.53	16.61
100-00-52100-320-000	POLICE TELEPHONE	464.02	1,424.49	4,200.00	2,775.51	33.92
100-00-52100-330-000	POLICE GASOLINE EXPENSE	842.45	1,617.30	9,500.00	7,882.70	17.02
100-00-52100-340-000	POLICE OPERATING SUPPLIES	0.00	0.00	2,500.00	2,500.00	0.00
100-00-52100-350-000	POLICE REPAIRS & MAINT.	198.41	335.53	1,500.00	1,164.47	22.37
100-00-52100-360-000	POLICE RANGE SUPPLIES	-167.93	-167.93	1,500.00	1,667.93	-11.20
100-00-52100-370-000	POLICE UNIFORMS	0.00	0.00	3,000.00	3,000.00	0.00
100-00-52100-380-000	POLICE GRANT EXPENDITURES	0.00	1,545.00	0.00	-1,545.00	0.00
100-00-52100-390-000	POLICE GENERAL OPERATIONS	940.39	6,140.71	12,000.00	5,859.29	51.17
100-00-52100-395-000	POLICE DEPARTMENT-NAT'L NO	0.00	0.00	2,500.00	2,500.00	0.00
100-00-52110-110-000	POLICE DEPT SRO SALARIES/WAGES	3,724.96	14,101.10	16,609.00	2,507.90	84.90
100-00-52110-120-000	POLICE DEPT SRO BENEFITS	2,085.16	7,737.40	9,742.00	2,004.60	79.42
100-00-52111-110-000	POLICE DEPT THER DOG SALARY/WA	285.96	1,000.86	0.00	-1,000.86	0.00
100-00-52111-120-000	POLICE DEPT THER DOG BENEFITS	101.86	347.70	0.00	-347.70	0.00

Fund: 100 - GENERAL FUND

Account Number		2025		2025 Budget	Budget Status	% of Budget
		2025 March	Actual 03/31/2025			
100-00-52111-390-000	POLICE DEPT THER DOG GEN OP	0.00	160.00	0.00	-160.00	0.00
100-00-52200-110-000	FIRE DEPARTMENT WAGES	750.00	-1,695.66	18,000.00	19,695.66	-9.42
100-00-52200-120-000	FIRE DEPARTMENT BENEFITS	57.38	5,162.22	10,000.00	4,837.78	51.62
100-00-52200-140-000	FIRE DEPARTMENT-PER DIEM & TRV	0.00	0.00	1,000.00	1,000.00	0.00
100-00-52200-210-000	FIRE DEPARTMENT TRAINING	0.00	0.00	2,000.00	2,000.00	0.00
100-00-52200-220-000	FIRE DEPARTMENT UTILITIES EXP	1,846.96	4,348.87	9,000.00	4,651.13	48.32
100-00-52200-230-000	FIRE DEPARTMENT INSPECTIONS	0.00	2,640.00	6,700.00	4,060.00	39.40
100-00-52200-240-000	FIRE DEPARTMENT VEH MAINT	39.30	2,304.37	4,000.00	1,695.63	57.61
100-00-52200-320-000	FIRE DEPARTMENT TELEPHONE	183.70	543.34	2,400.00	1,856.66	22.64
100-00-52200-330-000	FIRE DEPARTMENT GASOLINE	9.55	116.73	1,200.00	1,083.27	9.73
100-00-52200-340-000	FIRE DEPARTMENT OPERATING SUPL	0.00	0.00	4,500.00	4,500.00	0.00
100-00-52200-350-000	FIRE DEPARTMENT REP & MAINT	0.00	0.00	5,000.00	5,000.00	0.00
100-00-52200-390-000	FIRE DEPARTMENT GEN OPERATIONS	2,078.40	2,274.40	17,000.00	14,725.60	13.38
100-00-52200-910-000	FIRE DEPARTMENT HYDRANT RENTAL	0.00	0.00	125,000.00	125,000.00	0.00
PUBLIC SAFETY EXPENDITURE		46,495.21	165,959.92	725,803.00	559,843.08	22.87
100-00-53230-220-000	GARAGE UTILITES	781.72	2,056.33	3,000.00	943.67	68.54
100-00-53230-320-000	GARAGE TELEPHONE	44.37	133.11	550.00	416.89	24.20
100-00-53230-350-000	GARAGE REP & MAINTENANCE	0.00	0.00	1,200.00	1,200.00	0.00
100-00-53230-370-000	GARAGE UNIFORMS	18.16	18.16	1,000.00	981.84	1.82
100-00-53230-390-000	GARAGE GEN OPERATIONS	194.30	3,603.09	2,000.00	-1,603.09	180.15
100-00-53240-110-000	ST MACHINERY WAGES	1,141.06	9,275.70	5,249.00	-4,026.70	176.71
100-00-53240-120-000	STMACHINERY BENEFIT	751.69	5,736.12	4,452.00	-1,284.12	128.84
100-00-53240-330-000	ST MACHINERY GASOLINE	180.82	330.88	4,000.00	3,669.12	8.27
100-00-53240-390-000	ST MACHINERY GEN OPERATIONS	107.42	107.42	7,500.00	7,392.58	1.43
100-00-53410-110-000	ROADWAYS & STREETS WAGES	4,775.83	16,087.96	74,458.00	58,370.04	21.61
100-00-53410-120-000	ROADWAYS & STREETS BENEFITS	2,734.68	9,023.67	52,055.00	43,031.33	17.33
100-00-53410-340-000	ROADWAYS & STREETS OP SUPL	0.00	1,095.00	500.00	-595.00	219.00
100-00-53410-350-000	ROADWAYS & STREETS REP & MAINT	0.00	0.00	55,000.00	55,000.00	0.00
100-00-53410-390-000	ROADWAYS & STREETS GEN OPERAT	587.88	3,407.01	3,000.00	-407.01	113.57
100-00-53411-110-000	SNOW REMOVAL WAGES	598.26	4,839.12	12,049.00	7,209.88	40.16
100-00-53411-120-000	SNOW REMOVAL BENEFITS	362.57	2,761.06	9,552.00	6,790.94	28.91
100-00-53411-330-000	SNOW REMOVAL GASOLINE	563.04	776.98	4,000.00	3,223.02	19.42
100-00-53411-340-000	SNOW REMOVAL OPER SUPL	8,129.88	9,269.84	16,500.00	7,230.16	56.18
100-00-53411-390-000	SNOW REMOVAL GEN OPERATIONS	208.94	251.82	10,000.00	9,748.18	2.52
100-00-53420-220-000	STREET LIGHTING UTILITES	2,859.32	8,541.38	39,000.00	30,458.62	21.90
100-00-53420-390-000	STREET LIGHTING GEN OPERATIONS	0.00	0.00	3,000.00	3,000.00	0.00
100-00-53470-340-000	STREET SIGNS & MARKINGS OP SUP	-322.16	-322.16	5,000.00	5,322.16	-6.44
100-00-53630-110-000	LANDFILL WAGES	0.00	0.00	1,469.00	1,469.00	0.00
100-00-53630-120-000	LANDFILL BENEFITS	0.00	0.00	1,154.00	1,154.00	0.00
100-00-53630-390-000	LANDFILL GEN OPERATIONS	0.00	0.00	2,500.00	2,500.00	0.00
100-00-53640-390-000	NUISANCE CONTROL GEN OPER	0.00	0.00	1,000.00	1,000.00	0.00
PUBLIC WORKS EXPENDITURES		23,717.78	76,992.49	319,188.00	242,195.51	24.12
100-00-54800-110-000	INSECT CONTROL WAGES	0.00	0.00	882.00	882.00	0.00
100-00-54800-120-000	INSECT CONTROL BENEFITS	0.00	0.00	731.00	731.00	0.00
100-00-54800-340-000	INSECT CONTROL OPER SUPPLIES	0.00	0.00	4,000.00	4,000.00	0.00
100-00-54910-110-000	CEMETERY WAGES	0.00	0.00	6,000.00	6,000.00	0.00
100-00-54910-120-000	CEMETERY BENEFITS	0.00	0.00	2,618.00	2,618.00	0.00
100-00-54910-340-000	CEMETERY OPER SUPPLIES	0.00	0.00	2,000.00	2,000.00	0.00
100-00-54910-390-000	CEMETERY GEN OPERATIONS	150.00	450.00	3,000.00	2,550.00	15.00

Fund: 100 - GENERAL FUND

Account Number		2025 March	2025 Actual 03/31/2025	2025 Budget	Budget Status	% of Budget
HEALTH & SOCIAL SERVICES EXP.						
		150.00	450.00	19,231.00	18,781.00	2.34
100-00-55210-110-000	PARKS & RECREATION WAGES	0.00	243.30	29,149.00	28,905.70	0.83
100-00-55210-120-000	PARKS & RECREATION BENEFITS	0.00	136.72	13,715.00	13,578.28	1.00
100-00-55210-220-000	PARKS & RECREATION UTILITIES	547.58	1,692.83	9,000.00	7,307.17	18.81
100-00-55210-350-000	PARKS & RECREATION REP & MAINT	0.00	0.00	5,000.00	5,000.00	0.00
100-00-55210-390-000	PARKS & RECREATION GEN OPER	130.00	880.00	15,000.00	14,120.00	5.87
100-00-55420-110-000	SWIMMING POOL WAGES	56.52	56.52	28,000.00	27,943.48	0.20
100-00-55420-120-000	SWIMMING POOL BENEFITS	41.07	41.07	4,000.00	3,958.93	1.03
100-00-55420-220-000	SWIMMING POOL UTILITIES	51.59	142.79	20,000.00	19,857.21	0.71
100-00-55420-320-000	SWIMMING POOL TELEPHONE	21.44	64.32	300.00	235.68	21.44
100-00-55420-340-000	SWIMMING POOL OPERATING SUPL	0.00	0.00	2,000.00	2,000.00	0.00
100-00-55420-350-000	SWIMMING POOL REP & MAINT	0.00	0.00	1,000.00	1,000.00	0.00
100-00-55420-370-000	SWIMMING POOL UNIFORMS	0.00	0.00	600.00	600.00	0.00
100-00-55420-380-000	SWIMMING POOL CHEMICALS	0.00	0.00	8,000.00	8,000.00	0.00
100-00-55420-390-000	SWIMMING POOL GEN OPERATIONS	0.00	0.00	1,500.00	1,500.00	0.00
100-00-55700-110-000	ADVERTISING & PROMOTION WAGES	0.00	0.00	14,000.78	14,000.78	0.00
100-00-55700-390-000	ADVERTISING & PROMOTION GEN OP	481.23	8,981.23	0.00	-8,981.23	0.00
RECREATION & EDUCATION						
		1,329.43	12,238.78	151,264.78	139,026.00	8.09
100-00-56700-390-000	ECONOMIC DEVELOPMENT	0.00	0.00	5,000.00	5,000.00	0.00
ECONOMIC DEVELOPMENT						
		0.00	0.00	5,000.00	5,000.00	0.00
100-00-58100-010-000	2021 GO DEBT - PRINCIPAL	0.00	115,000.00	65,000.00	-50,000.00	176.92
100-00-58100-011-000	2024 GO DEBT - \$550,000	0.00	21,109.96	126,660.00	105,550.04	16.67
100-00-58200-010-000	2021 GO DEBT - INTEREST	0.00	25,587.50	24,925.00	-662.50	102.66
DEBT SERVICE						
		0.00	161,697.46	216,585.00	54,887.54	74.66
100-00-59990-011-000	CAPITAL OUTLAY-FIRE DEPT	53,355.71	53,355.71	54,000.00	644.29	98.81
100-00-59990-016-000	CAPITAL OUTLAY-POLICE DEPT	0.00	-1,495.00	0.00	1,495.00	0.00
100-00-59990-017-000	CAPITAL OUTLAY-PUBLIC WORKS	0.00	0.00	8,500.00	8,500.00	0.00
100-00-59990-023-000	CAPITAL OUTLAY-ROADWAYS	7,000.00	12,500.00	0.00	-12,500.00	0.00
100-00-59990-027-000	CAPITAL OUTLAY SIDEWALKS	0.00	0.00	3,000.00	3,000.00	0.00
WRS EXPENSE						
		60,355.71	64,360.71	65,500.00	1,139.29	98.26
Total Expenses						
		146,210.59	567,183.28	1,811,412.78	1,244,229.50	31.31
Net Totals						
		-129,590.96	-468,661.44	0.00	468,661.44	



TO: Mayor Milliren; City Council Members
FROM: Tracy Carlson, City Administrator/Treasurer
Date: April 4, 2025
RE: Council Meeting – April 9, 2025

- 1). The Spring Election was held on April 1 with 626 voters voting. Badger Books were used and were very successful in streamlining the check-in process. Thank you to Angie Morgan, City Clerk and the poll workers for their hard work in providing a safe and secure election.
- 2). There is a new tourism group in the community. Led by Kate Hartung, LeAnna Kavanaugh and Cully Wargowsky, "Discover Durand" is an official tourism entity and will be focused on tourism efforts for the city and surrounding area.
- 3). The office will be closed on April 18 for Good Friday.

Please contact me prior to the meeting if you have any questions.



104 E. Main St.
P.O. Box 202
Durand WI 54736

TO: Mayor Milliren; City Council Members
FROM: Matt Gilles, Public Works Director
Date: April 4, 2025
RE: Council Meeting – April 9, 2025

- 1. RBC (Rotating Biological Contactor)** – As you all know, we have 1 RBC that is need of some repair. We have pricing to install 1 new chain driven RBC, with gear box for \$460,000. Staff collaborated with Ehlers to make sure current sewer rates can handle the loan repayment and the best possible borrowing plan. Ehlers recommendation is that we long term finance this project with the sewer portion of the borrowing for Madison St. The good news is our current rate structure **will not** have to increase to pay for this. With the borrowing of Madison St most likely not happening until 2026 we will need to find some short-term borrowing to start the project. The RBC manufacture usually requires a down payment to order and the lead time is 30 weeks. Also, in the meantime we will have to rent a crane to remove the old RBC. All of this will require some upfront money. We have a couple options for borrowing detailed below.

Option #1- Call SFB to get a short-term loan and pay current interest rates as we draw.

Option #2- The General Fund loans the money to the Sewer Dept. We lend money to ourself from the unrestricted fund balance at a lower interest rate of 1%. Once we receive the final lending from Madison St, the Sewer Dept. pays the General Fund back in full and continues making the loan payment. Staff recommendation would be option 2 for short-term low interest.

- 2.** Xcel Energy is upgrading their power grid along Wells St. from 5th Ave E to Madison St. they will be installing new poles and transmission lines along this stretch. They will need to remove approx. 12 trees in the boulevard to complete this project. All permits have been applied for and approved by staff.
- 3.** Spring Clean-up will be scheduled from Saturday April 19th to Sunday May 4th.
- 4.** Pot hole patcher is out as I type.
- 5.** Pool project is moving along I will give a verbal update on that at the meeting.

Remit to: Durand Builders Service, Inc.
Address: PO Box 10; Durand, WI 54736-0010

Application for Payment

PAGE 1 OF 2 PAGES

OWNER: City of Durand
104 E. Main Street
Durand, WI 54736

PROJECT: Pool
Replacement

APPLICATION NO: 11

Distribution to:

INVOICE NO: 032506
PERIOD FROM: 02/20/2025
TO: 03/31/2025
1 - OWNER
1 - CONTRACTOR

ATTN: Matthew Gilles
CONTRACT FOR: Durand Community Pool Replacement

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.

CHANGE ORDER SUMMARY
Change Orders approved in previous months by Owner

DEDUCTIONS

The present status of the account for this Contract is as follows:

ADDITIONS \$35,761.00
Approved this month
Number Date
CO#2 2/27/25 14,679.00

ORIGINAL CONTRACT SUM

\$3,829,284.00

Net change by Change Orders

\$50,440.00

CONTRACT SUM TO DATE

\$3,879,724.00

TOTAL COMPLETED & STORED TO DATE

\$2,347,047.00

(From page 2, column G)

Less Retainage @ 5%:

(117,302.35)

Net change by
Change Orders

TOTALS 14,679.00
-\$50,440.00

Amount Eligible to date for payment:

\$2,229,744.65

LESS PAYMENTS RECEIVED:

(\$2,169,704.65)

CURRENT PAYMENT DUE:

\$60,040.00

Terms: Net due by April 16, 2025

CONTRACTOR: Durand Builders Service, Inc.

By:  Date: April 4, 2025

Carl Rabeneck

Interest at the rate of 10% per year will be added to all past due balances

Invoices paid by Credit Card will be subject to a 3.5% credit card processing fee.

THANK-YOU FOR THE BUSINESS!

DURAND BUILDERS SERVICE, INC.

PAGE 2 OF 2

APPLICATION FOR PAYMENT

TO: City of Durand
104 E. Main Street
Durand, WI 54736

Attn: Matthew Gilles

APPLICATION NUMBER: 11
APPLICATION DATE: 04/04/2025
PROJECT NO: 24CRPOOL

PERIOD FROM: 2-20-25 to 3-31-25

Project: Durand Community Pool Replacement

A	B	C	D	E	F	G	H	I
WORK COMPLETED								
ITEM NO	DESCRIPTION OF WORK	CONTRACT AMOUNT	PREVIOUS APPLICATIONS	THIS APPLICATION	STORED MATERIAL	TOTAL COMPLETED AND STORED TO DATE	% G/C	BALANCE TO FINISH
1	General Conditions	170,637.00	121,076.00	7,345.00	0.00	128,421.00	75%	42,216.00
2	Sitework	238,486.00	155,111.00	0.00	0.00	155,111.00	65%	83,375.00
3	Concrete	201,098.00	78,664.00	0.00	0.00	78,664.00	39%	122,434.00
4	Masonry	176,928.00	167,058.00	0.00	0.00	167,058.00	94%	9,870.00
5	Metals	23,034.00	-	0.00	0.00	0.00	0%	23,034.00
6	Carpentry	128,004.00	82,893.00	11,624.00	0.00	94,517.00	74%	33,487.00
7	Thermal Protection	6,630.00	5,005.00	0.00	0.00	5,005.00	75%	1,625.00
8	Doors/Windows	58,786.00	31,148.00	13,310.00	0.00	44,458.00	76%	14,328.00
9	Finishes	50,830.00	4,403.00	1,661.00	0.00	6,064.00	12%	44,766.00
10	Specialties	61,051.00	5,500.00	0.00	0.00	5,500.00	9%	55,551.00
13	Sp. Construction	2,386,151.00	1,444,778.00	0.00	0.00	1,444,778.00	61%	941,373.00
15	Mechanical	193,817.00	77,000.00	29,260.00	0.00	106,260.00	55%	87,557.00
16	Electrical	133,832.00	77,450.00	0.00	0.00	77,450.00	58%	56,382.00
17	CO#1	35,761.00	33,761.00	0.00	0.00	33,761.00	94%	2,000.00
18	CO#2	14,679.00	-	0.00	0.00	0.00	0%	14,679.00
TOTAL		\$3,879,724.00	\$2,283,847.00	\$63,200.00	\$0.00	\$2,347,047.00	60%	\$1,532,677.00