

Notice
CITY OF DURAND
Regular City Council Meeting
March 26, 2025 – 6:30pm
104 E. Main St., Durand

1. Call meeting to order and certify compliance with open meeting laws.
2. Roll call
3. Pledge of Allegiance
4. Adopt agenda
5. Public comments
6. Consent agenda
 - a. Approve Regular City Council Meeting Minutes – March 12, 2025
 - b. Approve bartender license for Oscar A Chavez at Family Dollar.
7. Business agenda
 - a. Administration
 - i. Mayor’s report
 - ii. Administrator’s report
 - iii. Discuss/possible action on hiring CIT Technologies for IT services.
 - iv. Discuss/possible action on amending Ordinance 6-25 – Animals at large to include e-collar use.
 - b. Public Safety
 - i. Department update
 - a. Fire Department
 - i. Department update
 - b. Ambulance
 - i. Department update
 - c. Public Works/Utilities
 - i. Engineer’s report
 - ii. Department update
 - iii. Discuss/possible action to award bid for 7th Avenue E project.
8. Closed session
 - a. The Council will convene into closed session pursuant to Wis. Stat. 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility relative to the hiring of a new police officer.
 - b. Reconvene into open session, if necessary.
 - c. Discussion/possible action regarding hiring a new police officer.
9. Approval of presented vouchers
10. Future issues/agenda items
11. Next Meeting
12. Adjourn

Patrick J. Milliren, Mayor

Prepared By: Angela Morgan, City Clerk

Please Note: The Council Chambers at the City Hall are handicap accessible. Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact the City of Durand (715-672-8770) between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, exclusive of legal holidays, and at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.

REGULAR COUNCIL MEETING
March 12, 2025

Meeting called to order at 6:30 pm by Mayor Patrick J. Milliren.

Roll Call: Present – Council Members Hooker, Kavanaugh, Menke, Roesler, Weisenbeck, and Weishapple. Also Present: Administrator Carlson, City Clerk Morgan, Public Works Director Gilles, and Police Chief Ridgeway, Absent: Fire Chief King and Ambulance Co-Director Bignell. Due and proper notice of meeting was confirmed.

Pledge of Allegiance.

Motion by Council Member Kavanaugh and seconded by Council Member Roesler to adopt the agenda. Motion carried by unanimous voice vote.

Public Comment: None

Consent Agenda: The City Council Members reviewed the Regular City Council Meeting minutes from February 26, 2025, February 2025 budget comparison, and bartender licenses for Evan J Kircher at Consumers Coop. Motion by Council Member Roesler, seconded by Council Member Weishapple to approve Regular City Council Meeting minutes from February 26, 2025, February 2025 budget comparison, and bartender licenses for Evan J Kircher at Consumers Coop as presented under the Consent Agenda. Council Member Hooker abstained.

Public Hearing: A public hearing was called to order at 6:32 pm by Mayor Milliren to consider any public input relating to a combination Licensing for the Liquor and Fermented Malt Beverage “Class “B”” License for Bodhi’s Event Center and Rentals, LLC Anthony J Bernicke, agent. Seeing that no one wishes to address the Council on the pending application, Mayor Milliren closed the hearing at 6:32 pm.

Discussion and possible action regarding application for a combination Liquor and Fermented Malt Beverage “Class “B”” License for Bodhi’s Event Center and Rentals, LLC Anthony J Bernicke, agent. Motion by Council Member Roesler and seconded by Council Menke to approve the application for a combination Liquor and Fermented Malt Beverage “Class “B”” License for Bodhi’s Event Center and Rentals, LLC Anthony J Bernicke, agent. Motion carried by unanimous voice vote.

Business Agenda - Mayor’s Report: Mayor Milliren gave an update of City events. Mayor Milliren Discussed the upcoming Economic Development meeting on April 2nd at 5L30 pm. Mayor Milliren congratulated the Girls Basketball team going to the State tournaments, he wishes them the best of luck at the State tournament.

Administrator’s Report: Administrator Carlson discussed the new website. She will have information at the next Council meeting for IT Consulting. Administrator Carlson discussed the changes to CDBG program. An upcoming League Roundtable Meeting in Menomonie.

Presentation by Administrator Carlson on the new City website.

Discussion and possible action regarding on participating in the State Debt Collection program for EMS delinquent billing and other outstanding debts. Motion by Council Member Menke, seconded by Council Member Roesler to approve participating in the State Debt Collection program for EMS delinquent billing and other outstanding debts. Roll Call Vote: 6 ayes, 0 nays. Motion carried.

Public Safety – Police Department: Police Chief Ridgeway gave an update of the Police Department. Interviews for the open Full-time Officer interviews were completed this afternoon. It will be on the March 26, 2025 agenda. There is an issue with the night squad car, it is out of service. The Police Department escorted the Girls Basketball through the City today. Good luck at State.

Discussion and possible action regarding the purchase of suppressor. Motion by Council Member Roesler and seconded by Council Hooker to approve regarding purchase of suppressor in the amount of \$970, this is in the budget. Roll Call Vote: 6 ayes, 0 nays. Motion carried.

Fire Department: Fire Chief King was not able to attend the meeting. Administrator Carlson gave an update on the Rural Fire Department process

Approval of the Fire Department Officers. Motion carried by Council Member Hooker, seconded by Council Member Roesler to approve the Fire Department Officers. Motion carried by unanimous voice vote.

Ambulance Department: Ambulance Director Bignell was not able to attend the meeting.

Public Works/Utilities: Engineer's Report: Engineer R. Kiviniemi was not present at the meeting.

Public Works/Utilities: Public Works Director Gilles gave an update of the Public Works department. The Public Works Director Gilles, Administrator Carlson, and Clerk Morgan worked on the questions that we received last week from the PSC and submitted the answers. The chain for the RBC has broken again, he will be getting quotes for repairs. He and Administrator Carlson will be meeting with Ehlers to discuss the financing options for Madison Street. He gave an update on the Pool Project.

Update on the Dog park by Council Member Kavanaugh.

Closed Session: Not needed at this time.

Vouchers: Motion by Council Member Weishapple, seconded by Council Member Roesler to approve the vouchers presented #30438 – 30474 in the amount of \$189,371.36 payroll for March 14, 2025 in the amount of \$31,788.96. Roll Call Vote: 6 ayes, 0 nays. Motion carried.

The next Regular City Council Meeting is Wednesday, March 26, 2025 at 6:30 pm

Motion to adjourn by Council Member Weisenbeck, seconded by Council Member Menke at 7:20 pm. Motion carried by unanimous voice vote.

Angela Morgan

Angela Morgan, City Clerk



TO: Mayor Milliren; City Council Members
FROM: Tracy Carlson, City Administrator/Treasurer
Date: March 21, 2025
RE: Council Meeting – March 26, 2025

- 1). Auditors have begun work on the 2024 financial reports.
- 2). Matt and I met with Josh Lowe, Ehlers re: the Madison St. project financing. We will have an update for the council in April.
- 3). Economic Development planning meeting will be held on April 2 at 5:30. Everyone is invited to attend. Mark Tallman from WEDC is planning on attending.
- 4). Spring election is on April 1. Polls are open from 7am – 8pm.

Please contact me prior to the meeting if you have any questions.



TO: Mayor Milliren; City Council Members
FROM: Tracy Carlson, City Administrator/Treasurer
Date: March 21, 2025
RE: IT Consultant Quotes/Recommendations

Background:

Council had given the directive to obtain a technology audit in city hall and other city buildings etc. Contact was made with four agencies/companies about the services offered and to request an actual on-site audit of the current IT needs, especially at city hall. From the audits performed and discussions had, it is apparent that there are extreme deficiencies, specifically at city hall and at the sewer plant.

Staff action:

Companies contacted:

WI CISA – focus on cybersecurity
Dependable Solutions
Dove IT
CIT

Dependable Solutions: Did not come on-site; met virtually; based cost on number of email addresses. No proposal for hardware updates provided. **Managed Services - \$2500/month**

Dove IT: Came on-site. Provided cost for monthly managed services. No proposal for hardware updates provided. Requires 2-year contract. **Managed Services - \$1200/month**

CIT: Came on-site. Provided comprehensive proposal including hardware upgrade and set-up fees. Annual contract. **Managed Services - \$802/month; Hardware costs, including set-up fees - \$11,644.**

(See attachment for additional costs).

Recommendation:

City Hall: It is recommended that CIT be hired for technology managed services on a monthly basis and to upgrade equipment including the server, firewall, backup solution and network switch. Costs will be allocated across all departments as the systems in city hall are utilized for all city operations.

Sewer Plant: The IT audit revealed that the sewer plant firewall should be updated. CIT proposed an update which would cost \$4160 (includes set-up).

CIT (Annual contract)				
	Monthly	Annually	One-time	Setup Fee
Managed Services	\$513			
Retainer	\$250			
Datto cloud backup (google)	\$39			
Datto backup for server		\$180		\$500
TOTAL	\$802	\$180		\$500

Hardware				
Server replacement			\$2,358	\$576
Firewall			\$2,100	\$2,060
Network switch			\$2,000	\$2,550
TOTAL			\$6,458	\$5,186

NOTE: A firewall should be installed at the sewer plant at the same cost as above (\$2100/hardware + \$2060 setup fee)

Dove IT (2-year contract)	Monthly			
Managed services	\$1,200			
No other information provided				

Dependable Solutions	Monthly			
Managed services	\$2,500			
<i>(\$250/email address)</i>				
No other information provided				

3/21/2025



WE MAKE TECHNOLOGY **WORK FOR**
THE GOVERNMENT INDUSTRY

WHAT'S ON THE AGENDA



- CIT Introductions
- City of Durand IT Challenges
- CIT Suggested Solutions

CIT TIMELINE

Founded May 1, 1992



MidAmerica Bank Building Woodbury 1992



More Than **5** Employees



Christenson Ave. West St Paul 1995

Ventura Drive Woodbury 1998



More Than **10** Employees



Cabling Services late 1990's

App/Dev Services late 1990's



More Than **25** Employees



Managed Services 2003

Security Services 2015



More Than **50** Employees



SOC 2 Type I Compliant 2018



SOC 2 Type II Compliant 2020

More Than **75** Employees



Designated Autism-Friendly Workplace 2021

Clare Lane NE Rochester May 2021



More Than **100** Employees



OUR COMPREHENSIVE IN-HOUSE IT SOLUTIONS



MANAGED SERVICES



CYBERSECURITY



COMPLIANCE



IT SERVICES



APP DEVELOPMENT



LOW VOLTAGE



PHYSICAL SECURITY



HARDWARE



SOFTWARE



TRAINING



CLOUD SOLUTIONS



VOICE SOLUTIONS

THE AVERAGE COST OF A DATA BREACH FOR GOVERNMENT ORGANIZATIONS IS \$7.1 MILLION, COMPARED TO \$3.9 MILLION FOR ALL INDUSTRIES.

(IBM)

YOU'RE ASKING

- How do we support both the city and the Police Department networks?
- Does a partner meet our requirements, such as CJIS?
- Can your team help support our internal team with buy-in and budgeting?
- Can you plan for our long budget cycle?
- Are we secure and how do we get cybersecurity insurance?
- Are we ready for changes in legislation?
- How do we keep up with the changes in technology and cybersecurity?



WHAT WOULD YOU ADD TO THE LIST?

- Lack of backup solution
- Aging workstation used as a server, running an unsupported Microsoft Windows Home Edition Operating System, Windows 7
- Lack of commercial grade firewalls – no security protection for SCADA system
- Lack of security software and protocols
- Cyber Insurance review – What do we need to secure coverage?
- Legacy phone solution
- Lifecycle and budget planning





KEY BENEFITS OF CIT

IT Support on demand

Consistent endpoint management

Reduce cybersecurity risks

Access to IT experts with guided solutions

Leverage data on IT systems for better business decisions

ENABLING GOVERNMENT EFFICIENCY ROUND THE CLOCK WITH CUSTOMIZED SOLUTIONS

Elevating Government Operations. With 24/7/365 support from our expert team, we transform emerging technology into tailored solutions for your city.

CJIS compliance

The Criminal Justice Information Services (CJIS) Security Policy is crucial for law enforcement agencies handling sensitive data. Our CJIS-compliant solutions and authorized team members ensure your agency meets all necessary requirements.

- ✓ Identify places for development
- ✓ Increase in agent output
- ✓ Assessing client satisfaction

FedRAMP certified solutions

FedRAMP certification ensures cloud services meet stringent security standards for government use. Our FedRAMP-certified offerings provide agencies with reliable, secure cloud solutions.

- ✓ Rigorous security controls and continuous monitoring
- ✓ Streamlined authorization process
- ✓ Cost-effective cloud adoption for government agencies

NIST Framework implementation

The NIST Cybersecurity Framework provides a comprehensive approach to managing and reducing cybersecurity risks. We help government organizations implement NIST guidelines effectively.

- ✓ Custom domains
- ✓ Unlimited number of users
- ✓ Fully customizable and scalable

MANAGED ENDPOINT FOR SERVERS, LAPTOPS AND WORKSTATIONS

- Performance and Availability Monitoring and Reporting
- Asset Management with Hardware/Software Inventory and Warranty
- Remote Control Support Capability
- Microsoft and Third-Party Application patching
- Endpoint Lockdown, Event Log, USB Device and Encryption monitoring
- **End user Help Desk (available as an add-on)**

NETWORK INFRASTRUCTURE MANAGEMENT

- ISP Monitoring
- Firewall/Managed Switch/Wireless Controller Monitoring
- IP Address / VLAN Management
- Real-Time Network Mapping
- Secure DNS

MANAGED SECURITY SERVICES

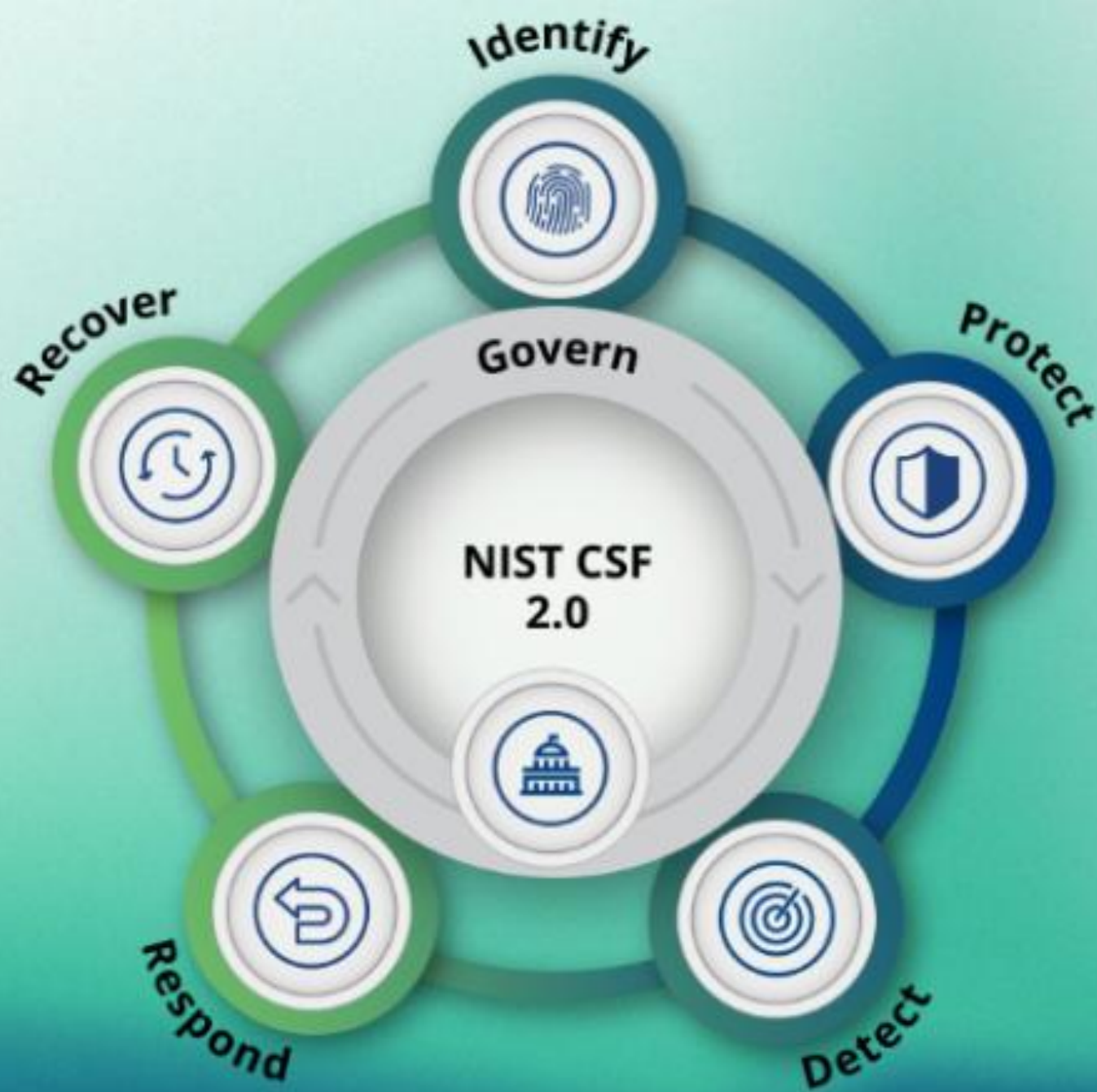
- End Point Detection and Response *Powered by SentinelOne
 - › Advanced Automated AI threat hunting and detection
 - › Human Verification 24x7
- Cybersecurity Education and Testing *Powered by KnowB4
 - › Guided Training and Phishing Campaigns by CIT's security team
 - › DarkWeb Monitoring
- Assessments and check-ups
 - › Security and Vulnerability Scans

STRATEGIC CONSULTING

- Managed Service team dedicated for understanding your organization better
- Customer Strategic Advisor to assist with technical needs alignment and services from CIT to your organization
- In-House security team for guided remediation
- Reporting and Tracking with a dedicated customer dashboard and weekly reporting
- Strategic Business Reviews (Monthly, Quarterly or Weekly) with CIT team

SOLUTION & TECHNOLOGY DEPLOYMENT SERVICES

- Deployment Services
- Reoccurring on-site presence
- New workstation deployments
- New technology installations
- Services Retainer available
 - › Hours may be used for towards all CIT solution offerings
 - › 25% discount
 - › Never expires



CIT Suggested Solutions

- Recommended on the NIST Framework
- Implement backup of Server workstation
 - Near term suggestion – Copy data from workstation to a flash drive for quick file backup
- Upgrade “Server” workstation running an unsupported Microsoft Windows Home Edition Operating System, Windows 7
- Purchase and install Firewalls
- Implement Managed Services & Service Retainer
- SaaS Email Security & Backup solution for Google or 365
- Migrate to M365 (Government Licensing) Email and Office Productivity Suite
- Review options for Phone Replacement
 - M365 Teams
 - Ring Central

THE NUMBERS

MONTHLY EXPENSES SUMMARY

	Monthly	Annual	One Time	Setup Fee
Datto Backup for Server Workstation (48-hours Downtown)		\$180		\$500
Workhorse Workstation Hardware Replacement			\$2,358	\$576
Firewall Installation Project / Scope of Work			\$2,100 x 2	\$2,060 x 2
Network Switch and 2 x Access Points Project / Scope of Work			\$2,000	\$2,550
Managed Service Standard Agreement 2025	\$513		Waived	Waived
Monthly Support Retainer	\$500			
Datto Cloud to Cloud Backup - Google Suite - (12 Accounts)	\$39			\$500
Migration to M365 Government Tenant Scope of Work			\$12,000	
NCE Microsoft 365 G3 (GCC) - (12 Accounts)	\$432			

“

The individual, who was the first point of contact at CIT took down my information and problem. He connected me with a second individual, who got some basic issues out of the way, as well as the “danger” signals. I was then turned over to the third and final tech, who was CJIS certified, and he went through several programs to make sure everything was clear and my computer was no longer compromised. The whole process took probably 20 minutes total. I was satisfied with the prompt and able assistance of all involved. Thank you.

- City of Spring Lake Park





**WHAT QUESTIONS CAN
WE ANSWER FOR YOU?**

THANK YOU!



Kurt Ostrowski

EMAIL | Kurt.Ostrowski@cit-net.com

PHONE | 651.248.5792

WEBSITE | WWW.CIT-NET.COM



WOODBURY | ROCHESTER



TECHNOLOGY SERVICES

*A PROPOSAL TO
CITY OF DURAND, WI
March 1, 2025*



Dove IT Services
320 Superior St.
Chippewa Falls, WI 54729
Tom@DoveIT.com



Technology Services Proposal

Technology Services

The purpose of this proposal is to offer the staffing and services appropriate to support City of Durand' technology plan. Included in this proposal are the following services:

IT Support Technician

The IT Support Technician would be available onsite one half day per month. Responsibilities would include and not be limited to:

- Installing and configuring computer systems on all platforms including Mac, PC, and Google.
- Diagnosing and solving hardware and software faults
- Troubleshoot and resolve end-user hardware, operating system, and software related problems.
- Troubleshoot and resolve basic network, server, & application problems for end-users
- Server and workstation patch management
- Creation and deletion of new accounts (if not currently handled by Office Staff)
- Staff education and basic training
- Server maintenance per best practices
- Installing, configuring, and troubleshooting printers
- Prepare IT reports for server health, backup job logs, and performance logs as requested

Helpdesk Service

In addition to scheduled onsite days, we would support the staff through our Support Center and our remote support agents via email or phone support.

Staff would be able to dial or email our Support Center from 8:00am to 5:00pm CST. Most issues would be resolved on the initial phone call or email request. If the issues cannot be resolved immediately they would be escalated to engineers for remote or onsite resolution. Windows, Mac, and Mobile devices are supported. Additional Helpdesk coverage outside of these hours is included for emergency or scheduled service.

CIO/IT Leadership

CIO/IT Leadership responsibilities during monthly IT meetings would include and not be limited to:

<i>Engagement Detail</i>	<i>Description/Schedule</i>
IT Leadership/Strategic Planning/Budgeting	Leadership over resources assigned to client account. Provide vision for developing and completing IT initiatives. Work with client leadership to develop an IT budget.
Emerging Technology Planning	Provide advice and discussions regarding industry trends and technology solutions at steering committee meetings.

IT Vendor Management	Maintain project schedules & vendor relationships. Ensure vendors provide resources to complete projects on time & w/in budget. Assist with IT contract negotiations.
Process Improvement	Assist tying technical solutions to business process improvement.
Client Representation	Represent client's interests in industry or trade groups and with external partners as requested.
Compliance Support	Support PCI compliance program and risk remediation.

Server Proactive Monitoring and SOC Management

Dove IT Services includes 24/7 server monitoring & security operations center. To maintain a server there are multiple items to monitor, patches to keep compliant, and trend reporting to review. Our agent software includes the following benefits:

- *Escorted & Unattended Remote Control*
- *Ticket-based workflow*
- *Antivirus management and monitoring*
- *Monthly server performance reporting and trending analysis*
- *24/7 monitoring and trouble tracking*
- *Backup job reporting*

Projects

This agreement includes project services. Project services includes items such as network refresh services, security reviews, server implementations and migrations, email migrations, new computer setups, software upgrades, etc. After initial review, we anticipate the following projects/issues within the initial term of the agreement:

<i>Project</i>	<i>Description</i>
Backup System Review & Implementation	Implement Dove IT Services backup solution
Office 365 Review/Migration	Review Google Apps licensing for compliance/fit. May recommend & migration to O365 under Dove IT mgmt.
Network Infrastructure Upgrades	Review & recommend firewall, wireless, & access layer switching upgrades with managed Unifi equipment.
Workstation Inventory & Upgrades	Setup and deploy new workstations as requested (hardware excluded)
Phone System Review/Upgrade	Review & recommend upgraded cloud-based phone system.
Server & Workhorse Migration	Migration to Azure Active Directory and Azure hosted Virtual Server. Configure Workhorse Application database. Domain join workstations and configure AD user accounts.

Contract Terms and Pricing

Please note that any hardware or software costs (not noted below) are outside the scope of this contract. We will work with your preferred vendor or provide estimates & recommendations from our vendor partners.

Dove IT Services will provide services outlined in this proposal for a period of 2 years starting 03/15/2025 or upon the signed date of this agreement. Agreement will renew annually upon expiration of initial term unless cancellation (subject to section 2 below) is received 30 days prior to the end of the agreement term. Contract renewal reminders will be sent electronically 30-45 days prior to the agreement renewal.

CITY OF DURAND may cancel the SOW in the event that CITY OF DURAND, acting reasonably, is not satisfied with Dove IT provision of the IT SERVICES, provides Dove IT with written notice describing its dissatisfaction (the "Notice of Dissatisfaction"), and continues to be dissatisfied with Dove IT provision of IT SERVICES thirty (60) days following Dove IT's receipt of the Notice of Dissatisfaction. Early termination fees will be assessed equivalent to 6 months of the contract fee.

To CITY OF DURAND at:
104 E. Main St. Durand, WI 54736
Attn: Tracy Carlson
tcarlson@durandwi.gov

To Dove IT Services:
320 Superior St, Chippewa Falls, Wisconsin 54729
Attn: Thomas Stevens
tom@doveit.com

CITY OF DURAND and Dove IT, respectively, shall have the right to terminate this SOW immediately and cancel any unfilled portion of it by written notice to the other party if the other party becomes bankrupt or insolvent or enters into any arrangement or composition with its creditors or if a receiver is appointed to direct the business of CITY OF DURAND. Either party shall have the right to terminate this SOW upon any breach of any other material provision of this SOW by the other party's officers, directors, partners, employees or agents of any provision of this SOW, including, but not limited to nonpayment, and provided the breach is not cured within thirty (30) days after receipt of notice of such breach. This agreement and any rights, interests, or obligations may be assigned without client consent. If this SOW is terminated as provided in this Section, Dove IT may, without limiting or waiving any other remedies available to it, offset in whole or in part its resulting damages by retaining the corresponding amount of fees previously paid to Dove IT by CITY OF DURAND.

Dove IT is required to provide termination assistance upon the termination, expiration or non-renewal of this SOW. Termination assistance refers to assistance that would enable CITY OF DURAND to continue IT SERVICES without interruption or adverse effect and to facilitate the orderly transfer of IT SERVICES to CITY OF DURAND or its designee.

Monthly Services	
Onsite Support (travel expenses included)	Included

24/7 Helpdesk	Included
Project Services	Included
Emergency Support	Included
CIO Services	Included
Telecommunication Services (Internet, Phone, Fax)	Excluded
Software (based on 15 endpoints/users)	
Offsite Backups – if needed <ul style="list-style-type: none"> - Veeam Licensing & MS Azure Cloud Repository storage included. - Onsite hardware not included. - Microsoft Azure charges for running VMs to be billed as incurred for D/R scenarios. Cost dependent on resources allocated. 	Included dependent on local data storage requirements
Advanced Logging Service – Dove IT Cloud Repository	Available
Email Security, Filtering, Continuity & Multi-Year Archiving *Software sold separately & included with Office 365 Licensing	Available
Security Awareness Training (KnowB4 – Diamond level)	Available
PrinterLogic – Cloud Managed Print Services	Available
Workstation Disk Encryption	Available
Endpoint Security with 24/7 Security Operations Center (Cynet)	Included
Remote Management Workstation Agents	Included
Remote Management - Server Agents	Included
Total Monthly Services	\$1,200/mo Year 1 \$1,260/mo Year 2

Tracy Carlson
City of Durand

Date _____

Tom Stevens
Dove IT Services

Date _____

CITY OF DURAND

**AN ORDINANCE AMENDING CHAPTER 6 – ANIMALS
SECTION 6-25 – AT LARGE**

SECTION I – Section 6-25 shall be amended to include the following: (added words are underlined, words to be deleted are struck through).

Sec. 6-25. - At large.

- (a) No owner or keeper of any dog or cat, whether duly licensed or not according to law, shall allow such dog or cat to run at large or to be outside of the premises of the owner or keeper of such dog or cat, unless such dog or cat is on a leash, cord, chain, operational electronic leash, fence or other restraint and in control of the owner or keeper thereof.

SECTION II – SEVERABILITY

The provisions of this ordinance shall be deemed severable and it is expressly declared that the City would have passed the other provisions of this ordinance irrespective of whether or not one or more provisions may be declared invalid. If any provision of this ordinance or the application to any person or circumstances is held invalid, the remainder of the ordinance and the application of such provisions to other persons’ circumstances shall not be deemed affected.

SECTION III - EFFECTIVE DATE

This ordinance becomes effective on the passage by the City Council and publication by the City Clerk as required by Wisconsin Statutes section 59.14.

Adopted this _____ day of _____, 2025.

CITY OF DURAND

Patrick Milliren, Mayor

ATTEST:

Angela Morgan, City Clerk

Aye: _____
No: _____
Abstained: _____
Effective date: _____



104 E. Main St.
P.O. Box 202
Durand WI 54736

TO: Mayor Milliren; City Council Members
FROM: Matt Gilles, Public Works Director
Date: March 21, 2025
RE: Council Meeting – March 26, 2025

I will be out on vacation from March 22 to March 30, 2025.

7th Ave E bid opening was Thursday March 20th at 10am. We received 3 bids. All bid totals are attached in the bid analysis prepared by Cedar. Low bid was:

American Express Excavating	
Base bid -	\$92,083.74
Alt. #1 Northside Sidewalk -	\$8,290.00
Alt. #2 Southside Sidewalk -	<u>\$7,735.00</u>
Total =	\$108,108.74
Engineering	<u>\$25,200.00</u>
Grand Project Total =	\$133,308.74

It is my recommendation that we award the base bid and both alternates. The total with both alternates is below our original cost estimate on 11/22/24 of \$165,000. The cost estimate of \$165,000 only included sidewalk on the southside. After talking with all the property owners in the area everyone was in support of keeping sidewalk on both sides of the street if possible. Residents stated before and after school pedestrian traffic is equal on both sides of the street. Residents stated 7th Ave gets used as overflow parking for events and general safety concerns. If we eliminate one side of the sidewalk that would have the potential of pedestrian overflow to be forced into the street.

Tracy and I met with Ehlers and are working on a Madison St funding plan.

Pool Lifeguard applications have been received and reviewed. In total we will be offering employment to 8 lifeguards (9 total guards if you count our pool director) and 3 bathhouse attendants. 5 of the 8 lifeguards' employment is contingent on them passing their certification. We will have 5 to 6 total WSI certified instructors. The remaining 3 lifeguards, Gregory, and Jen Dahl all have WSI currently and one other lifeguard is planning to take the class. Gregory is currently notifying all the applicants and setting up their classes.

Pool Construction continues as the deck drains have been installed and Global is working on connecting the pool return lines to the building. The ceiling is currently being installed in the bathhouse as well.

Matthew Gilles

Client	City of Durand
Project	7 th Avenue East Reconstruction Project Rebid
Prepared By	Russ Kiviniemi, P.E.

Project No.	D911-226
Date	03/20/2025

The City of Durand (hereinafter referred to as the OWNER) has received bids on the 20th day of March 2025 for the 7th Avenue East Reconstruction Project Rebid (hereinafter referred to as the Project); and

Cedar Corporation (hereinafter referred to as ENGINEER) has been retained by the OWNER to prepare bid tabulations, analyze bid results and consult with the OWNER on the award of contracts.

The ENGINEER hereby consults as follows:

1. Bids were received from bidders. Base Bids ranged from a low of \$92,083.74 to a high of \$133,723.98. A summary of the bid tabulation is attached.
2. Based upon ENGINEER's analysis of the base bids received on the above PROJECT, the responsive low bidder is:

American Express Excavating
W3450 State Road 37
Eau Claire, WI 54701

Base Bid Amount: \$92,083.74

3. It is understood that by this analysis, that the ENGINEER does not guarantee the Contractor's performance which is covered by the Contractor's bond, but it is a statement by the ENGINEER that the ENGINEER has no information which would lead the ENGINEER to believe that the Contractor does not have the necessary equipment and personnel to complete the PROJECT in compliance with the drawings and specifications within reasonable tolerances generally accepted in the trade.
4. It is further understood that this analysis is not a representation that the ENGINEER has reviewed the proposal for possible legal irregularities which should be a function of the OWNER'S legal counsel, and at the option of the OWNER.
5. It is further understood that in the event that OWNER feels that the Contract should be awarded on some basis other than price, the OWNER should defer further action on this PROJECT until a thorough legal review can be made by OWNER'S legal counsel.



Bid Tabulation

2025 7th Ave E Reconstruction REBID
City of Durand, Pepin County, WI

March 20, 2025

Line Item	Item Description	Unit	Qty	American Express Exc. Eau Claire, WI		Danckwart Companies Kellogg, MN		McCabe Construction Eau Claire, WI	
				Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
Base Bid									
1	Water Service Valve Box	EA.	1	\$250.00	\$250.00	\$295.00	\$295.00	\$225.00	\$225.00
2	Storm Sewer, RCP, 12"	L.F.	83	\$42.28	\$3,509.24	\$96.34	\$7,996.22	\$60.00	\$4,980.00
3	Storm Inlet, Type III	EA.	2	\$2,100.00	\$4,200.00	\$2,178.52	\$4,357.04	\$1,400.00	\$2,800.00
4	Storm Casting, R-3067	EA.	2	\$1,100.00	\$2,200.00	\$1,500.00	\$3,000.00	\$950.00	\$1,900.00
5	Seal for Manhole Frame and Chimney	EA.	2	\$250.00	\$500.00	\$600.00	\$1,200.00	\$325.00	\$650.00
6	Connect to Existing Storm Structure	EA.	1	\$250.00	\$250.00	\$700.00	\$700.00	\$750.00	\$750.00
7	Select Demolition of Pavement, Sidewalks and Driveways	S.Y.	420	\$2.00	\$840.00	\$6.00	\$2,520.00	\$7.00	\$2,940.00
8	Select Demolition of Curb and Gutter	L.F.	590	\$1.69	\$997.10	\$6.64	\$3,917.60	\$4.00	\$2,360.00
9	Saw Cutting	L.F.	275	\$3.50	\$962.50	\$2.86	\$786.50	\$3.00	\$825.00
10	Asphalt Pavement Removal	S.Y.	1260	\$1.39	\$1,751.40	\$2.72	\$3,427.20	\$2.50	\$3,150.00
11	Excavation	C.Y.	840	\$4.20	\$3,528.00	\$14.08	\$11,827.20	\$15.75	\$13,230.00
12	6" Granular Subbase, Sidewalk	C.Y.	10	\$20.00	\$200.00	\$111.42	\$1,114.20	\$36.00	\$360.00
13	10" Crushed Aggregate Base, Roadway	C.Y.	425	\$18.50	\$7,862.50	\$43.87	\$18,644.75	\$32.00	\$13,600.00
14	6" Crushed Aggregate Base, Driveway	C.Y.	20	\$25.00	\$500.00	\$111.42	\$2,228.40	\$36.00	\$720.00
15	HMA Pavement, 4 LT 58-28 S, Lower Layer, 1.5"	S.Y.	1260	\$13.65	\$17,199.00	\$13.65	\$17,199.00	\$14.41	\$18,156.60
16	HMA Pavement, 4 LT 58-28 S, Upper Layer, 1.5"	S.Y.	1260	\$13.65	\$17,199.00	\$13.65	\$17,199.00	\$14.41	\$18,156.60
17	Concrete Curb and Gutter, 30" Barrier	L.F.	590	\$22.00	\$12,980.00	\$16.00	\$9,440.00	\$23.47	\$13,847.30
18	Concrete Sidewalk, 4"	S.F.	330	\$6.00	\$1,980.00	\$5.40	\$1,782.00	\$10.35	\$3,415.50
19	Concrete Sidewalk and Driveway, 6"	S.F.	1055	\$7.00	\$7,385.00	\$6.75	\$7,121.25	\$8.64	\$9,115.20
20	Detectable Warning Field	EA.	6	\$240.00	\$1,440.00	\$370.00	\$2,220.00	\$212.13	\$1,272.78
21	Topsoil, Turf, Grasses and Erosion Mat	S.Y.	1000	\$4.25	\$4,250.00	\$8.23	\$8,230.00	\$11.50	\$11,500.00

Line Item	Item Description	Unit	Qty	American Express Exc. Eau Claire, WI		Danckwart Companies Kellogg, MN		McCabe Construction Eau Claire, WI	
				Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
Base Bid (continued)									
22	Traffic Control	L.S.	1	\$500.00	\$500.00	\$2,500.00	\$2,500.00	\$6,750.00	\$6,750.00
23	Clearing and Grubbing	I.D.	40	\$17.50	\$700.00	\$59.50	\$2,380.00	\$53.00	\$2,120.00
24	Temporary Storm Drain Inlet Protection	EA.	4	\$100.00	\$400.00	\$237.50	\$950.00	\$75.00	\$300.00
25	Temporary Stone Tracking Pad	EA.	1	\$500.00	\$500.00	\$1,000.00	\$1,000.00	\$600.00	\$600.00
	Base Bid Total				\$92,083.74		\$132,035.36		\$133,723.98
Alternate Bid #1 - Northside Sidewalk									
A1-1	Add: Concrete Sidewalk, 4"	S.F.	1190	\$6.00	\$7,140.00	\$5.25	\$6,247.50	\$7.74	\$9,210.60
A1-2	Add: Concrete Sidewalk and Driveway, 6"	S.F.	50	\$7.00	\$350.00	\$7.30	\$365.00	\$8.64	\$432.00
A1-3	Add: 6" Granular Subbase, Sidewalk	C.Y.	25	\$30.00	\$750.00	\$57.87	\$1,446.75	\$36.00	\$900.00
A1-4	Add: 6" Crushed Aggregate Base, Driveway	C.Y.	2	\$25.00	\$50.00	\$106.17	\$212.34	\$36.00	\$72.00
	Alternate Bid #1 - Northside Sidewalk				\$8,290.00		\$8,271.59		\$10,614.60
Alternate Bid #2 - Southside Sidewalk									
A2-1	Add: Concrete Sidewalk, 4"	S.F.	1050	\$6.00	\$6,300.00	\$5.25	\$5,512.50	\$7.74	\$8,127.00
A2-2	Add: Concrete Sidewalk and Driveway, 6"	S.F.	100	\$7.00	\$700.00	\$7.30	\$730.00	\$8.64	\$864.00
A2-3	Add: 6" Granular Subbase, Sidewalk	C.Y.	22	\$30.00	\$660.00	\$63.22	\$1,390.84	\$36.00	\$792.00
A2-4	Add: 6" Crushed Aggregate Base, Driveway	C.Y.	3	\$25.00	\$75.00	\$77.00	\$231.00	\$36.00	\$108.00
	Alternate Bid #2 - Southside Sidewalk				\$7,735.00		\$7,864.34		\$9,891.00
	Base Bid Total + Alternate Bids #1 and #2				\$108,108.74		\$148,171.29		\$154,229.58